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Ref.No.SMP/

Date: 11 03 2022



## **IQAC Meeting Minutes 2021-22**

A meeting of IQAC was held in Principal's cabin on 11th March, 2022 at 2.30 pm.

## **Attendees**

Attendees included

Dr Bhavana Chauhan (Principal)

Ms Kalpana Srivastava (IQAC Coordinator)

Ms Vijaya Agarwal (IQAC Joint Coordinator)

## Agenda

Planning for the staff meeting with IQAC

| Sr.<br>No. | Description of Work  | Responsible Person/s                         | Action Taken   |
|------------|--|--|--|
| 1.         | A meeting with the Principal was held to plan the agenda and decide the date for the meeting of IQAC with the staff. | Ms. Kalpana Srivastava<br>Ms. Vijaya Agarwal | <ul> <li>The meeting was scheduled on 14<sup>th</sup> March 2022.</li> <li>Agenda for the meeting was discussed.</li> <li>The Coordinator apprised about the difficulties faced in the maintenance of the data.</li> </ul> |

IQAC Coordinator

IQAC Co-ordinator S.M. Patel College of Homescience V. V. Nagar-388120 PRINCIPAL
S. M. PATEL COLLEGE OF
HOME SCIENCE
V. V. NAGAR-388120