A meeting of IQAC was held at Principal's office on $31^{\mbox{\scriptsize fl}}$ August 2020 at 2.30 pm.

Attendees

Attendees included

Dr Bhavana Chauhan (Principal)

Ms Kalpana Srivastava (IQAC Coordinator)

Ms Vijaya Agarwal (IQAC Joint Coordinator)

Dr Yogesh Vadwala (Vice President of Student's council)

Agenda

Student Induction Programme Planning

Sr. No.	Description of Work	Responsible Person/s	Action Taken
1.	Official F Y BSc WhatsApp Group to be made	Mr Vijay Macchi-	Made
2.	Student Induction Programme to be organised on 3rd or 4rd of September, 2021	Ms Kalpana Srivastava Ms Vijaya Agarwal Dr Yogesh Vadwala	Planning done
3.	All time tables to be displayed on website	Ms Kalpana Srivastava	uploaded
4.	SIP planning	Ms Kalpana SrivastavaMs Vijaya AgarwalDr Yogesh Vadwala	Discussed with the Principal

IQAC Coordinator

Principal

PRINCIPAL
S. M. PATEL COLLEGE OF
HOME SCIENCE
V. V. NAGAR-388120