



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION  
(Effective from July 2017)**

**Accreditation - (Cycle - 3)**

**PEER TEAM REPORT ON  
INSTITUTIONAL ACCREDITATION OF  
S.M. PATEL COLLEGE OF HOME SCIENCE**

**Vallabh Vidyanagar  
Gujarat  
388120**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
An Autonomous Institution of the University Grants Commission  
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

**Section I: GENERAL INFORMATION**

1.Name & Address of the institution:	S.M. PATEL COLLEGE OF HOME SCIENCE Vallabh Vidyanagar Gujarat 388120	
2.Year of Establishment	1971	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	1	
Departments/Centres:	4	
Programmes/Course offered:	7	
Permanent Faculty Members:	15	
Permanent Support Staff:	3	
Students:	450	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Institution empowering young women 2. Scholarships for marginalized and deserving students 3. Congenial environment for good learning	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 10-01-2020 To : 11-01-2020	
6.Composition of Peer Team which undertook the on site visit:		
	<b>Name</b>	<b>Designation &amp; Organisation Name</b>
Chairperson	DR. ARVIND KUMAR DIXIT	Vice Chancellor,DR B R AMBEDKAR UNIVERSITY AGRA
Member Co-ordinator:	DR. ASNA UROOJ	Professor,University of Mysore
Member:	DR. ASHA MENON	Principal,S P N DOSHI WOMENS COLLEGE
NAAC Co - ordinator:	Dr. A.v. Prasad	

## Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion 1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The institution ensures effective curriculum delivery through a well planned and documented process
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
1.4	Feedback System

### Qualitative analysis of Criterion 1

- The college follows CBCS syllabi as prescribed by Sardar Patel University.
- The Institution ensures effective curriculum delivery through a well planned and documented process by maintaining faculty diary and teaching module monitored by the Principal.
- The curriculum planning and development for advanced and slow learners by providing special coaching
- College has realistic goals and objectives to inculcate quality education with skill development
- Students, alumni and parent feedback exists
- College sensitizes students on gender issues through the women's cell and develops global competencies through certificate and diploma courses in Sports Nutrition, Fashion Design and Interiors.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.4 QIM	Innovation and creativity in teaching-learning
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Reforms in Continuous Internal Evaluation(CIE) system at the institutional level
2.5.2 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and variety
2.5.3 QIM	Mechanism to deal with examination related grievances is transparent, time-bound and efficient
2.5.4 QIM	The institution adheres to the academic calendar for the conduct of CIE
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students
2.6.2 QIM	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
2.7	Student Satisfaction Survey

#### Qualitative analysis of Criterion 2

- College admission is as per the University rules including reservation system
- University prescribed calendar of events and evaluation methods are strictly followed by maintaining faculty diary monitored by the Principal
- Experiential learning is provided through internships, field trips, mini research projects, on-the job training and industrial visits
- The college is having adequate number of computer facilities like desktops, tablets, laptops and smart classrooms
- Language lab facility has been established
- Program and course outcomes are framed by teachers under the guidance of IQAC and communicated to students
- Equal opportunities and assistance provided to slow learners, SC /ST and differently abled students
- Advanced learners provided with special tasks- quiz, reference work to sustain academic interest.
- Subject specific softwares are used.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
3.5	Collaboration

#### Qualitative analysis of Criterion 3

- Faculty are successful in obtaining research grants from UGC and State GUJCOST and other agencies
- Research culture exists among faculty as evident by paper/book/manual publications, conference and seminar participation
- Collaboration, linkages and MoUs with academic institutes, NGO's, Food Industries, Hospitals, Hospitality Industry, Garment Industry, Early childhood centres, Anganwadi's and Balwadi's displays innovations in research
- Prominent activities are conducted by NSS and departments in their adopted village and Angadwadi training centres
- Digital mapping of trees in college campus
- College has conducted a research seminar to sensitize students about research
- Several extension and outreach programs catering to diversified needs of the community are regularly conducted.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.
4.1.2 QIM	The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.2.2 QIM	Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Qualitative analysis of Criterion 4

- The college has adequate infrastructure in terms of classrooms, well-equipped labs and library, Wi-Fi enabled campus, Smart classrooms, DELL lab, Auditorium, Bal Wadi and Day care centre, Canteen, Gym, Playgrounds,Indoor games, Faculty rooms, Common room,incenretors in wash rooms, recovery room and change room for girls.
- Rain water Harvesting and Bio-compost is available.
- Library equipped with INFLIBNETand SOUL-2 software, photocopy facility
- Maintenance work is outsourced through individuals and companies through AMCs
- Subject experts in various fields are regularly invited to conduct workshops and interact with students and staff
- Virtual classes telecast by BISAG, a state Govt initiative made available for students

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
5.4	Alumni Engagement
5.4.1 QIM	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

#### Qualitative analysis of Criterion 5

- Remedial classes and bridge courses for slow learners
- 3 Certificate courses offered for academic enhancement
- Counseling support and grievance redressal mechanism offered to students,
- Students get scholarships from Govt, non-Govt and other organizations
- Financial assistance offered to needy students by fund contributed by staff
- Extensive participation by students in inter-collegiate, State and National level sports, curricular and co-curricular activities
- College has a functional student council
- Expert talks and workshops on health, hygiene awareness, gender and social issues
- Majority of students pursue higher education in surrounding Universities
- Regular coaching through experienced trainers
- College has well established Teacher - Taught relation
- 67 students avail Hostel facilities provided by college
- College is identified as the only study centre for IGNOU courses in the State

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution
6.1.2 QIM	The institution practices decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	Perspective/Strategic plan and Deployment documents are available in the institution
6.2.2 QIM	Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 QIM	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institution has Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 QIM	Incremental improvements made during the preceding five years ( <i>in case of first cycle</i> )  Post accreditation quality initiatives ( <i>second and subsequent cycles</i> )

#### Qualitative analysis of Criterion 6

- Principal and College management committee meets frequently to discuss quality and performance of students, initiatives for improvement and budgetary requirement
- Strategic plan developed by management to build a prestigious institution, IT infrastructure enhanced
- Effectiveness of various bodies, cells and committees is evident through minutes of meetings and implementation of their resolutions.
- The Institution has effective welfare measures for teaching and non-teaching staff
- Regular meeting of IQAC, timely submission of AQAR to NAAC, feedback collected analyzed and used for improvement.
- Participation in NIRF, State-GSIRF and India Today ranking.
- Training women under MNREGA for house hold waste management.
- Income generating activities for ICDS workers and in the adopted JOL village.



Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.2 QIM	<p>1. Institution shows gender sensitivity in providing facilities such as:</p> <ol style="list-style-type: none"> <li>1. Safety and Security</li> <li>2. Counselling</li> <li>3. Common Room</li> </ol>
7.1.5 QIM	<p>Waste Management steps including:</p> <ul style="list-style-type: none"> <li>• Solid waste management</li> <li>• Liquid waste management</li> <li>• E-waste management</li> </ul>
7.1.6 QIM	Rain water harvesting structures and utilization in the campus
7.1.7 QIM	<p>Green Practices</p> <ul style="list-style-type: none"> <li>• Students, staff using <ol style="list-style-type: none"> <li>a) Bicycles</li> <li>b) Public Transport</li> <li>c) Pedestrian friendly roads</li> </ol> </li> <li>• Plastic-free campus</li> <li>• Paperless office</li> <li>• Green landscaping with trees and plants</li> </ul>
7.1.18 QIM	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities
7.1.19 QIM	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	Best Practices
7.2.1 QIM	Describe at least two institutional best practices (as per NAAC Format)
7.3	Institutional Distinctiveness
7.3.1 QIM	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

#### Qualitative analysis of Criterion 7

- Daily prayers, Pranayam before exam and other spiritual practises dispaly institutional iniatitves for overall development
- Adoption of 20 Aanganwadi's centres through District Development office and training provided for their workers
- Participation of staff in Meal/Menu planning in the State Mid Day Meal scheme is noteworthy
- Saptdhara initiative for overall development of students is visible.

- Usage of mobile phones by students on campus is prohibited.
- Workshops on Yoga,Self-Defence,Traffic safety are regularly organized.

NAAC

**Section III: OVERALL ANALYSIS** based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

**Strength**

The college was established in 1971 shown contribution and commitment to impart quality education to the underprivileged and poor students.

The campus is around 7200 sq mts with landscaping. Proper infrastructure, sports facilities for both indoor and outdoor games.

The college has got 11th rank by State GSIRF ranking.

Students have gained from multi-disciplinary courses and self-financed courses to choose their subject for specialization. The college adopts student centric methods for imparting quality education.

Also the college devoted time to develop student extra and cocurricutlar activities.

The college has produced rank holders at University level.

The institution has MOUs with various agencies.

College staff is dedicated for positive work culture

NCC cadets, NSS voulunters and Athletes have represented college in various national events including Republic Day Parade 2020.

College is identified as Anganwadi Worker Training Center since 1983 by Ministry of Educatiion and Social Welfare.

#### **Section IV: Recommendations for Quality Enhancement of the Institution**

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Post Graduate Courses to be started
- Library to be strengthened by latest edition of books and journals with extension of working hours.
- Financial resource mobilization through consultancies & other services to be promoted
- Alumni Association to be registered & strengthened
- College to introduce shift system as per the need of the students
- Effective Placement Cell required
- The Institute should provide financial assistance to faculty members for workshop/seminar/conferences

**I have gone through the observations of the Peer Team as mentioned in this report**

**Signature of the Head of the Institution**

**Seal of the Institution**

Sl.No	Name		Signature with date
1	DR. ARVIND KUMAR DIXIT	Chairperson	
2	DR. ASNA UROOJ	Member Co-ordinator	
3	DR. ASHA MENON	Member	
4	Dr. A.v. Prasad	NAAC Co - ordinator	

Place

Date

NAAC