



Charutar Vidya Mandal's

S. M. PATEL COLLEGE OF HOME SCIENCE

Affiliated to Sardar Patel University NAAC Accredited 'A'

HUMAN DEVELOPMENT | FAMILY RESOURCE MANAGEMENT | FOODS AND NUTRITION
TEXTILE AND CLOTHING | FOOD SCIENCE AND QUALITY CONTROL

PRINCIPAL : DR. BHAVANA Y. CHAUHAN

Mota Bazaar, Vallabh Vidyanagar-388 120,

Dist. Anand, Gujarat, INDIA

Ph. +91 2692-230245

Email : smpcollege@yahoo.in

Website : www.smphomescience.edu.in

Ref.No.SMP/

Date :

IQAC/Staff Meeting :17.03.2020

Agenda: NAAC appeal
CVM circular
Any other by chair

Action taken: *The IQAC members agreed to apply for appeal as the college stands a fair chance for getting A grade in NAAC and had performed so well in all the criterions.*

The principal ma'am welcomed the IQAC members and staff of our college and informed that with respect to the last meeting our coordinators are all geared up in working for NAAC appeal. She requested all the staff members to cooperate with the coordinators as they are very critically evaluating all the scores and writing a detailed report to NAAC. We will be sitting together maintaining the social distancing and work for appeal. She asked the IQAC coordinators to read out the report given by NAAC of various criterions and congratulated the staff for hard work.

Meeting ended with best of wishes.

IQAC Coordinators

*Balvi
M. Patel*

Balvi an
Principal 17/3/2020

STAFF LIST: AS ON 01-01-2020

Attendance
Register

PRINCIPAL ; Dr. Bhavana Chauhan Paid 500/-

HUMAN DEVELOPMENT

1. Dr. Mittal J. Barot *500/- paid.*

[3] TEXTILES & CLOTHING

1. Ms. Alpana Shah

FOODS & NUTRITION

1. Ms. Shazia Sharma *Paid*
2. Ms. Minal Chauhan *500/- paid*
3. Ms. Tanvi Makwana *500/- paid*
4. Ms. Vijaya Agarwal (AS) *500/- paid*

[5] FAMILY RESOURCE MGT.

1. Ms. Sushma Batra *paid 500/-*
2. Dr. Nidhi Gupta *500/- paid*
3. Ms. Kalpana Srivastava *500/- paid*
4. Dr. Padmaja Puppala (PT) *500/- paid*

CHEMISTRY

1. Dr. Yogesh Vadwala *500/- paid*
2. Ms. Trusha Lad *500/- paid*

[7] BIOLOGY

[8] ENGLISH

[9] EXTENSION EDUCATION

PHYSICAL INSTRUCTOR

1. Mr. Ranjit Bhagora *500/- paid*

[11] LIBRARIAN

1. Shri I.C. Patel *500/- paid*

ADMINISTRATIVE STAFF

1. Shri I. R. Vahora (Head Clerk)
2. Shri K.S. Panchal (Sr. Clerk)
3. Ms. Daxa Sharma (Lab.-Assi.)
4. Ms. Hiral Patel (Jr. Clerk)

staff meeting

18/3/2020

Agenda:-

NAAC appeal

) cum Circular

) Any other by chair

B. P. Singh
18/3/2020



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Ref.No.SMP/

Date :

IQAC Meeting: 21.02.2020

Agenda : Intent for appeal

Action taken: NAAC results declared

The principal ma'am Dr. Bhavana Chauhan welcomed the IQAC team members and informed that college has received B++ grade with CGPA of 2.99 in 3rd cycle of NAAC

The principal after the discussion with management put up the proposal in front of the IQAC members regarding the intention to go for appeal in NAAC with the re-assessment of the grade given to us. She asked the coordinators to study in detail the report criterion wise and study the questions with low scores given along with the documents to support it.

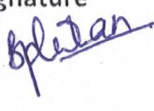







The meeting ended with vote of thanks

IQAC Coordinators

Balvi
Ruph.

Bhavana
21/2/2020
Principal

S. M. Patel College of Home Science
Internal IQAC -2019-20
Attendance

SN		Name	Contact No.	Signature
1	Chair person	Dr. Bhavana Chauhan Principal	9979057152	
2	IQAC Co-Ordinator	Ms. Sushma Batra Asso. Prof.	9898898417	
		Dr. Nidhi Gupta Asso. Prof.	9427857932	
3	Senior Administration officer	Mr. Ishaq Vohara, Head Clerk	9687991901	
4	Teachers	Ms. Alpana Shah Asso. Prof.	9426595873	
		Mr. YogeshVadwala Asso. Prof.	9426581996	
		Ms.Kalpana Srivastava Asso. Prof.	9974032981	
		Ms. Shazia Sharma Asso. Prof.	9825027833	
		Ms. Trusha Lad Asso. Prof.	9824661535	

21st Feb 2020.

Agenda : Intention to go for appeal
in 2nd cycle of NAAC Accreditation.



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Ref.No.SMP/

IQAC Meeting: 14.02.2020

Date :

Agenda : NAAC results declaration

Action taken: Peer team Visit of the NAAC team completed successfully

The principal ma'am Dr. Bhavana Chauhan welcomed the staff members and informed that college has received B++ grade with CGPA of 2.99 in 3rd cycle of NAAC.

She congratulated all for their sincere commitments and efforts.

Regarding the satisfaction of the staff with the grade given by the NAAC, all the staff members including the coordinators were of the opinion that we deserve A grade and need reassessment for the same.

The meeting ended with vote of thanks





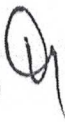






IQAC Coordinators

Balvi
M. P. Chauhan

B. Chauhan 14/2/2020
Principal

S.M.PATEL COLLEGE OF HOME SCIENCE
VALLABH VIDYANAGAR, DIST.-ANAND

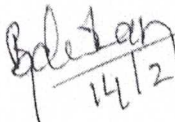
STAFF LIST: AS ON 01-01-2020

- | | |
|--|--|
| <p>[1] PRINCIPAL : Dr. Bhavana Chauhan</p> <p>[2] HUMAN DEVELOPMENT
1. Dr. Mittal J.Barot </p> <p>[4] FOODS & NUTRITION
1. Ms. Shazia Sharma 
2. Ms. Minal Chauhan 
3. Ms. Tanvi Makwana
4. Ms. Vijaya Agarwal (AS) </p> <p>[6] CHEMISTRY
1. Dr. Yogesh Vadwala
2. Ms. Trusha Lad</p> <p>[10] PHYSICAL INSTRUCTOR
1. Mr. Ranjit Bhagora</p> <p>[12] ADMINISTRATIVE STAFF 
1. Shri I. R. Vahora (Head Clerk) 
2. Shri. K.S. Panchal (Sr. Clerk)
3. Ms. Daxa Sharma (Lab.-Assi.) 
4. Ms. Hiral Patel (Jr. Clerk)</p> | <p>[3] TEXTILES & CLOTHING
1. Ms. Alpana Shah </p> <p>[5] FAMILY RESOURCE MGT
1. Ms. Sushma Batra 
2. Dr. Nidhi Gupta
3. Ms. Kalpana Srivastava 
4. Dr. Padmaja Puppala (PT) </p> <p>[7] BIOLOGY</p> <p>[8] ENGLISH</p> <p>[9] EXTENSION EDUCATION</p> <p>[11] LIBRARIAN
1. Shri I.C. Patel</p> |
|--|--|

staff meeting

14/2/2020

Agenda : ① Annual Day
② NAAC Declaration.


14/2/2020

S.M.PATEL COLLEGE OF HOME SCIENCE
VALLABH VIDYANAGAR, DIST.-ANAND

STAFF LIST: AS ON 01-01-2020

- | | |
|---|--|
| [1] PRINCIPAL : Dr. Bhavana Chauhan | |
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1.Mr.Ranjit Bhagora | [11] LIBRARIAN
1. Shri I.C.Patel |
| [12] ADMINISTRATIVE STAFF
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2. Shri. K.S. Panchal (Sr.Clerk)
3. Ms. Daxa Sharma (Lab.-Assi.)
4. Ms. Hiral Patel (Jr. Clerk) | |

5th Jan 2020

Dear Friends,

We have mock presentations of NAAC Peer Team on 6th Jan 2020 at 10.00 a.m in the auditorium. So kindly be present by 9.30 a.m. in the college.

IQAC Coordinators

(Signature)

(Signature)
5/1/2020

[13] **ADHOC TRAINEE STAFF (Class-III)**

1. Mr. Vijay Machhi (Jr. Clerk)
2. Ms. Sweta Patel (Jr. Clerk)
3. Ms. Nehal Patel (Jr. Clerk)
4. Ms. Bijal Ka. Patel (Lab.-Assi.)
5. Ms. Priyanka Patel (Teacher Balwadi)

[14] **ADHOC TRAINEE STAFF (Class-IV)**

1. Mr. Satish Thakor (Peon)
2. Mr. Narendra Vankar (Peon)
3. Mr. Poonam S. Thakor (Peon)
4. Mr. Bharat M. Parmar (Peon)
5. Mr. Bhupendra Parmar (Peon)
6. Mr. Pratik K Harijan (Peon)
7. Ms. Komal Patel (Peon)
8. Mr. Pinal Patel (Peon)
9. Ms. Kokilaben Patelia (Aaya)
10. Ms. Diptiben Makwana (Cook)



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Ref.No.SMP/

Date :

IQAC Meeting: 22.01.2020

Agenda : To review the NAAC team Peer Team Visit

Action taken : Visit of the NAAC team completed successfully

The meeting started with the congratulation note from the principal ma'm for successful completion of the 3rd cycle of Accreditation. The team during the exit meeting appreciated the cohesive environment of the college.

Madam congratulated all the teaching and non-teaching staff for giving their best of inputs during the **Peer Team Visit**

Principal Dr. Bhavana Chauhan extended sincere thanks to the Management Trust CVM for the constant support and guidance. She gave special thanks to IQAC members for their support and participation during IQAC interaction.

IQAC coordinators thanked all teaching and non-teaching for working day and night and managing responsibilities with care and supporting the coordinators all the time. They also conveyed special thanks to parents and alumni for supporting in all endeavours. Thanks were also conveyed to students for their cooperation and putting in their best efforts for making this event successful.

Madam asked to continue with same (josh) for completing all collecting data systematically and documented in an orderly manner.

Meeting ended with best of wishes.

IQAC Coordinators

Bali
mpc

B. Chauhan
22/1/2020
Principal



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Ref.No.SMP/

Date :

IQAC meeting: 06.01.2020

Agenda: Mock presentation for NAAC Peer Team Visit (10th and 11th January 2020)

Action taken: *Duties of each committee were reviewed and confirmed*

The presentations of the Principal Dr. Bhavna Chauhan, IQAC coordinator Dr. Nidhi Gupta and Department in-charges namely Ms. Alpana Shah, Ms. Sushma Batra, Ms. Shazia Sharma and Dr. Mittal Barot were reviewed in front of Dr.S.G. Patel sir, Ms. Rekha Emanuel, Dr. Bhavesh Patel and the suggestions for the improvement were discussed.

Few suggestions were given like:

- Include weaknesses of the college
- Future plans to be included as per new education policy
- Summary of SSR should be in the presentation of the principal
- Documents for advanced and slow learner should be there
- Organize more workshops for placement.

Meeting ended with best of wishes.

IQAC Coordinators

Balvi
Nidhi

Bhavna
Principal 6/1/2020

S.M.PATEL COLLEGE OF HOME SCIENCE
VALLABH VIDYANAGAR, DIST.-ANAND

STAFF LIST: AS ON 01-01-2020

Attendance :

[1] **PRINCIPAL** : Dr. Bhavana Chauhan

[2] **HUMAN DEVELOPMENT**

1. Dr. Mittal J.Barot *MJB*

[3] **TEXTILES & CLOTHING**

1. Ms. Alpana Shah *AS*

[4] **FOODS & NUTRITION**

1. Ms. Shazia Sharma *SS*
2. Ms. Minal Chauhan
3. Ms. Tanvi Makwana *TM*
4. Ms. Vijaya Agarwal (AS) *VA*

[5] **FAMILY RESOURCE MGT.**

1. Ms. Sushma Batra *SB*
2. Dr. Nidhi Gupta *NG*
3. Ms. Kalpana Srivastava *KS*
4. Dr. Padmaja Puppala (PT)

[6] **CHEMISTRY**

1. Dr. Yogesh Vadwala *YV*
2. Ms. Trusha Lad *TL*

[7] **BIOLOGY**

[8] **ENGLISH**

[9] **EXTENSION EDUCATION**

[10] **PHYSICAL INSTRUCTOR**

1. Mr. Ranjit Bhagora

[11] **LIBRARIAN**

1. Shri I.C. Patel

[12] **ADMINISTRATIVE STAFF**

1. Shri I. R. Vahora (Head Clerk)
2. Shri. K.S. Panchal (Sr. Clerk)
3. Ms. Daxa Sharma (Lab.-Assi.)
4. Ms. Hiral Patel (Jr. Clerk)

6th Jan 2020.

Agenda : Mock Presentation for Peer Team Visit
scheduled on 10th & 11th Jan 2020

Signature
6/1/2020

[13] ADHOC TRAINEE STAFF (Class-III)

1. Mr. Vijay Machhi (Jr. Clerk)
2. Ms. Sweta Patel (Jr. Clerk)
3. Ms. Nehal Patel (Jr. Clerk)
4. Ms. Bijal Ka. Patel (Lab.-Assi.)
5. Ms. Priyanka Patel (Teacher Balwadi)

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Ref.No.SMP/

Date : 6th Jan 2020

IQAC meeting 4th Jan 2020

The meeting started with a welcome note by the Principal

Agenda:

- Sharing detailed plan of the NAAC peer team visit
- To review the activities carried out.

Action Taken:

- The list of files and documents to be maintained were reviewed
- The Alumni meet was planned on 5th Jan 2020

The detailed planning of each committee was reviewed and approved. The peer Team Schedule was shared with the whole staff. The queries of the members were addressed.

The deadline for the next meeting along with the progress of the allotted duties was decided on 6th Jan 2020

Bdhan
6/1/2020

Bdhan
6/1/2020

S.M.PATEL COLLEGE OF HOME SCIENCE
VALLABH VIDYANAGAR, DIST.-ANAND

STAFF LIST: AS ON 01-01-2020

Attendance

[1] **PRINCIPAL** : Dr. Bhavana Chauhan

[2] **HUMAN DEVELOPMENT**

✓ 1. Dr. Mittal J.Barot *MJB*

[3] **TEXTILES & CLOTHING**

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[4] **FOODS & NUTRITION**

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✓ 4. Ms. Vijaya Agarwal (AS) *VA*

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✓ 1. Ms. Sushma Batra *SB*
✓ 2. Dr. Nidhi Gupta *NG*
✓ 3. Ms. Kalpana Srivastava *KS*
✓ 4. Dr. Padmaja Puppala (PT) *PP*

[6] **CHEMISTRY**

✓ 1. Dr. Yogesh Vadwala *YV*
✓ 2. Ms. Trusha Lad *TL*

[7] **BIOLOGY**

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[10] **PHYSICAL INSTRUCTOR**

1. Mr. Ranjit Bhagora

[11] **LIBRARIAN**

✓ 1. Shri I.C. Patel

[12] **ADMINISTRATIVE STAFF**

✓ 1. Shri I. R. Vahora (Head Clerk) *IV*
✓ 2. Shri. K.S. Panchal (Sr. Clerk) *KS*
✓ 3. Ms. Daxa Sharma (Lab.-Assi.) *DS*
✓ 4. Ms. Hiral Patel (Jr. Clerk) *HP*

4th Jan 2020.

Agenda : . Sharing detail plan of NAAC Peer Team Visit.
• To review the activities carried out in context to duties allotted.

Shri I.C. Patel
4/1/2020

[13] ADHOC TRAINEE STAFF (Class-III)

1. Mr. Vijay Machhi (Jr. Clerk)
2. Ms. Sweta Patel (Jr. Clerk)
3. Ms. Nehal Patel (Jr. Clerk)
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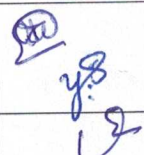
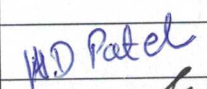

S.M. Patel College of Home Science
Vallabh Vidyanagar

Duties during NAAC Peer Team Visit

Committee	Name	Sign
Core Committee	Principal Dr. Bhavana Chauhan Ms. Sushma Batra Dr. Nidhi Gupta	<i>Bal.</i> <i>Ms. Sushma Batra</i> <i>Dr. Nidhi Gupta</i>
Receiving guest and see off	Dr. Yogesh Vadwala Mr. Ranjit Bhagora	<i>Dr. Yogesh Vadwala</i> <i>Mr. Ranjit Bhagora</i>
Hospitality to Peer Team	Ms. Shazia Sharma Ms. Minal Chauhan	<i>Ms. Shazia Sharma</i> <i>Ms. Minal Chauhan</i>
Luncheon 10 th afternoon	Mr. I. R. Vahora Mr. K.S. Panchal	<i>Mr. I. R. Vahora</i> <i>Mr. K.S. Panchal</i>
Display on Notice Board NCC Escort	Dr. Padmaja Puppala Ms. <i>Shreya Patel</i>	<i>Dr. Padmaja Puppala</i> <i>Ms. Shreya Patel</i>
Principal Office Welcome and exit banners. Folders for peer team	Ms. Kalpana Shrivastava	<i>Ms. Kalpana Shrivastava</i>
Photographs and Publicity	Mr. Ranjit Bhagora <i>Ms. Shreya Patel</i>	<i>Mr. Ranjit Bhagora</i> <i>Ms. Shreya Patel</i>
Library visit	Ms. Minal Chauhan Mr. I. C. Patel	<i>Ms. Minal Chauhan</i> <i>Mr. I. C. Patel</i>
Student's, Alumni and Parents Meeting	Ms. Tanvi Makwana Ms. Vijaya Agrawal	<i>Ms. Tanvi Makwana</i> <i>Ms. Vijaya Agrawal</i>
Cultural Programme	Ms. Trusha Lad <i>Ms. Vijaya Agrawal</i> Ms. Shreya Pathak	<i>Ms. Trusha Lad</i> <i>Ms. Vijaya Agrawal</i> <i>Ms. Shreya Pathak</i>
Mike/Sitting Arrangement for Cultural Programme	Mr. Ranjit Bhagora Ms. Daxa Sharama	<i>Mr. Ranjit Bhagora</i> <i>Ms. Daxa Sharama</i>
Exit Meeting	Ms. Alpana Shah	<i>Ms. Alpana Shah</i>

Travel plan
Serving plan


Plan of notice board display

Exit Meeting	Ms. Alpana Shah Mr. Yogesh Vadvala	
Language Lab.	Ms. Vijaya Agrawal	
Aanganwadi Training Center	Ms. Parul Parmar	
Secreterial Asst.	Ms. Hiral Patel	
Accounts	Ms. Kamlesh Panchal	

Canteen Committee

Mr. Ishak Vohra

Mr. Kamlesh Panchal


37/12/19

Computer Assistance Mr. Vijaybhai Machhi

Rangoli.

Ms. Alpana Shah.


01/01/2020

Landscape & lobby

Ms. Mittal Barot.


11/1/2020

Ms Dhasa Vasava


01/01/2020



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IQAC Meeting :24.12.2019

Date :

Agenda:

- Term plan
- NAAC Peer Team Visit

Action taken: *Rough schedule of the NAAC peer team visit with the consent of the Principal and staff was prepared.*

The meeting started with greetings of the new term and announcements of the dates of peer team visit that is 10th and 11th January 2020.

Term plan of the second term was discussed

II nd Term	9 th Dec. to 18 th April 2020
Teaching Days	9 th Dec. to 27 th March 2020
Consumer Week	24 th Dec. to 30 th Dec. 2020
Workshop by placement cell	2 nd and 3 rd Jan. 2020
Alumni Meet	29 th Dec. 2020
Research Seminar	30 th Dec. 2020
Annual Sports Day	30 th Jan 2020
Annual Day	4 th Feb. 2020
International Women's Day	8 th March 2020
University Exams	As per University Schedule

As NAAC visit is scheduled in Jan. so each one has to put in their best efforts with the available resources and work in a team to get the best output

Following things need to be planned for Peer Team Visit

- Inform CVM about the visit
- Update students about the visit
- Allotment of duties to the staff and students
- Presentation of all departments
- Welcome kit and mementos
- Updated files of the office and departments
- Travel plan

Meeting ended with best wishes to all by Principal ma'am.

IQAC Coordinators

Balvi
M. P. Ch.

Bhavana
Principal 24/12/2019

S.M.PATEL COLLEGE OF HOME SCIENCE
VALLABH VIDYANAGAR, DIST.-ANAND

STAFF LIST: AS ON 01-01-2019

24/12/19

Attendance for staff meeting.

- | | |
|--|---|
| <p>1] PRINCIPAL : Dr. Bhavana Chauhan <i>B.S. 24/12/19</i></p> <p>2] HUMAN DEVELOPMENT
1. Dr. Sharda Joshi
2. Dr. Mittal J. Barot <i>MJB</i></p> <p>4] FOODS & NUTRITION
1. Ms. Shazia Sharma <i>SS</i>
2. Ms. Minal Chauhan <i>MC</i>
3. Ms. Tanvi Makwana <i>Tanvi</i>
4. Ms. Vijaya Agarwal (AS) <i>V</i></p> <p>5] CHEMISTRY
1. Dr. Yogesh Vadwala
2. Ms. Trusha Lad <i>TL</i></p> <p>0] PHYSICAL INSTRUCTOR
1. Mr. Ranjit Bhagora <i>R</i></p> <p>2] ADMINITRATIVE STAFF
1. Shri I. R. Vahora (Head Clerk) <i>V</i>
2. Shri. K.S. Panchal (Sr. Clerk) <i>KSP</i>
3. Ms. Daxa Sharma (Lab.-Assi.) <i>DS</i></p> | <p>[3] TEXTILES & CLOTHING
1. Ms. Alpana Shah <i>AS</i></p> <p>[5] FAMILY RESOURCE MGT.
1. Ms. Sushma Batra <i>SB</i>
2. Dr. Nidhi Gupta <i>DG</i>
3. Ms. Kalpana Srivastava <i>KS</i>
4. Dr. Padmaja Puppala (PT) <i>PP</i></p> <p>[7] BIOLOGY</p> <p>[8] ENGLISH</p> <p>[9] EXTENSION EDUCATION</p> <p>[11] LIBRARIAN
1. Shri I.C. Patel <i>ICP</i></p> |
|--|---|

- penda*
- ① NAAC
 - ② Term plan
 - ③ Any other by chair



Charutar Vidya Mandal's

S. M. PATEL COLLEGE OF HOME SCIENCE

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HUMAN DEVELOPMENT | FAMILY RESOURCE MANAGEMENT | FOODS AND NUTRITION
TEXTILE AND CLOTHING | FOOD SCIENCE AND QUALITY CONTROL

PRINCIPAL : DR. BHAVANA Y. CHAUHAN

Mota Bazaar, Vallabh Vidyanagar-388 120,
Dist. Anand, Gujarat, INDIA
Ph. +91 2692-230245
Email : smpcollege@yahoo.in
Website : www.smphomescience.edu.in

Ref.No.SMP/

Date : 18th Oct 2019

IQAC meeting 16th October 2019

The meeting started with a welcome note by the Principal

Agenda:

- To review the activities carried out in 2nd term.
- Suggestion for peer team visit of 3rd cycle

Action Taken:

Suggestions given by the management were incorporated in the SSR

The Principal updated the group about the college status related to NAAC. The main aim of this meeting read out by the IQAC coordinator. Then Dr Nidhi Gupta briefed about the departments and Saptdhara activities carried out in 1st term (2019-2020)

Dr S.G.Patel Sir asked to throw light on the activities done differently apart from the government circulars. Bhavana Ma'am briefed several activities carried out in the community by various departments. Dhaval Patel emphasized on the reduction of waste by training them to homemade cosmetics. Vinayak sir insisted that we need to follow the UGC curriculum and justify for the specialization. Ms. Rekha Enamuel replied that since we have changed the vision and mission for the professional training of the students we need specialization.

Dr.S.G.Patel insisted to have more National level Seminar or conferences. Madam said we have organized one national conference in July 2015. He said we have to do it every alternate year. So asked to prepare a proposal and put it in UGC or any other government agency. We can seek other financial resources to organise national-level programmes.

The coordinators ask the suggestions regarding peer team visit to be expected in Dec 2019.

Suggestions are given:

- All files need to be managed.
- Documentation should be well organized
- Make all the students aware of various activities of the college
- Organise Alumni meet

IQAC Co-ordinators

Bali

M. P. L.




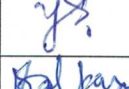
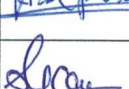
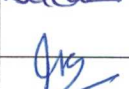




Principal

B. L. San.
20/10/19

IQAC MEETING
16th October 2019
Time 11.30 a.m. onwards

Agenda :

- To review the activities of the first term (2019-20)
- Suggestions for the Peer team visit of 3rd cycle of NAAC reaccreditation

SN		Name	Contact No.	E-mail address	Signature
1	Chair person	Dr. Bhavana Chauhan	9979057152		
2	Senior Administration officer	Mr. Ishaq Vohara, Head Clerk	9687991901		
		Mr. Vimal Oza Senior Administrative Officer, CVM	9409402247	vims1029@yahoo.com	
3	Teachers	Ms. Alpana Shah Asso. Prof.	9426595873		
		Dr. Yogesh Vadwala Asso. Prof.	9426581996		
		Ms. Kalpana Srivastava Asso. Prof.	9974032981		
		Ms. Shazia Sharma Asso. Prof.	9825027833	shazianagmad@yahoo.com	
		Ms. Trusha Lad Asso. Prof.	9824661535	ladtrusha@yahoo.com	
4	Members from Management	Dr. S. G. Patel, Hon. Sec. CVM	9426331002		
		Dr. R.C Talati, Hon. Joint. Sec, CVM	9375012584 9479955081		
5	Member from Local Society	Mr. Dhavalbhai Patel Managing trustee, VNC	9662042170	 ddp@vncindia.org	
		Mr. Sunil Adesara Renowned photographer and freelancer	9409010109		
		Mr. Devendrabhai Bharwad Builder, V.V.Nagar	9824121582		

SN		Name	Contact no.	E-mail address	signature
6	Alumni	Ms. Paresha Patel Nutan Society V.V.Nagar Dr. Devika Thakker Abhiyan, Ambavadi V.V.Nagar	9879614487 9979955660		Papabhat
7	Student Members of Central Committee	Ms. Simran Kumawat (G.S) Ms. Ilma Vohra (T.Y. FRM) Ms. Sejal Bharwad (T Y HD) Ms. Divya Mhaskar (T Y FN) FSQC	9712711646 8469158541 8320936602 9979646028	kumawatSK1999@gmail.com ilmavohra717@gmail.com Sejalbharwad1406@gmail.com divyamhaskar@gmail.com	Simran Ilma Sejal Divya
8	Stake holders	Dr. Bhavesh Patel Principal V.P. & RPTP Science College Dr. Vinayak Patel Head, P. G. Department of Home Science Mrs. Rekha Emanuel Retired Principal, V.V.Nagar Mrs. Sucheta Kharadi Principal, C. V. M Higher secondary School Ms. Manisha Patel Clay Art , Vadtal	9586442019 9898840578 9375033212 9427636053 9825267379	patelvh2004@yahoo.co.in rekhaemanuel@gmail.com S.H.Kharadi	Bhavesh Rekha Sucheta Manisha
9	IQAC Co- Ordinator	Ms. Sushma Batra Dr. Nidhi Gupta	9898898417 9427857932	susma612@gmail.com nidhi.gupta.smp@gmail.com	Sushma Nidhi



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TEXTILE AND CLOTHING | FOOD SCIENCE AND QUALITY CONTROL

PRINCIPAL : DR. BHAVANA Y. CHAUHAN

Mota Bazaar, Vallabh Vidyanagar-388 120,
Dist. Anand, Gujarat, INDIA

Ph. +91 2692-230245

Email : smpcollege@yahoo.in

Website : www.smphomescience.edu.in

Ref.No.SMP/

IQAC Meeting : 04.09.2019

Date :

Agenda: Review documents of each criterion

Action taken of previous meeting:

- Submitted IQA on 17th July 2019
- Term plan finalized
- Portfolio's allotted
- Student induction was done for one week
- Teaching modules prepared

The formal meeting started by the principal and congratulated the IQAC coordinators and staff members for timely submission of SSR on 31st August 2019. The IQAC coordinators have prepared the schedule of the seven criterions for reviewing the documents. The reviewing was carried out for two days as per schedule

11.09.2020 (Friday)

Criterion 1: 10:30 -12:00 pm

Criterion 2: 12:30 - 2:00 pm

Criterion 3: 3:00 - 4:30 pm

12.09.2020 (Saturday)

Criterion 4: 10:30 -12:00 pm

Criterion 5: 12:30 - 2:00 pm

Criterion 6: 2:30 - 4:00 pm

Criterion 7: 4:00 - 5:30 pm

The suggestions were given to systematically place the documents as per the question and a week was given to procure the missing documents

Meeting ended with best of wishes.

IQAC Coordinators

Balvi
M. P. Ch.

B. Chauhan
4/9/2019
Principal

S.M.PATEL COLLEGE OF HOME SCIENCE
VALLABH VIDYANAGAR, DIST.-ANAND

STAFF LIST: AS ON 01-01-2019

[1] **PRINCIPAL** : Dr. Bhavana Chauhan

[2] **HUMAN DEVELOPMENT**

1. Dr. Sharda Joshi

2. Dr. Mittal J.Barot

[4] **FOODS & NUTRITION**

1. Ms. Shazia Sharma

2. Ms. Minal Chauhan

3. Ms. Tanvi Makwana

4. Ms. Vijaya Agarwal (AS)

[6] **CHEMISTRY**

1. Dr. Yogesh Vadwala

2. Ms. Trusha Lad

[10] **PHYSICAL INSTRUCTOR**

1. Mr. Ranjit Bhagora

[12] **ADMINISTRATIVE STAFF**

1. Shri I. R. Vahora (Head Clerk)

2. Shri. K.S. Panchal (Sr.Clerk)

3. Ms. Daxa Sharma (Lab.-Assi.)

[3] **TEXTILES & CLOTHING**

1. Ms. Alpana Shah

[5] **FAMILY RESOURCE MGT.**

1. Ms. Sushma Batra

2. Dr. Nidhi Gupta

3. Ms. Kalpana Srivastava

4. Dr. Padmaja Puppala (PT)

[7] **BIOLOGY**

[8] **ENGLISH**

[9] **EXTENSION EDUCATION**

[11] **LIBRARIAN**

1. Shri I.C.Patel

Staff Meeting (IQAC)

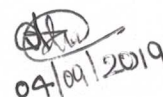
4th Sept. '2019

Agenda: To review documents of each criteria after submission of SSR.

Bali

IQAC Coordinator




04/09/2019

[13] ADHOC TRAINEE STAFF

1. Mr. Vijay Machhi (Jr. Clerk)
2. Ms. Sweta Patei (Jr. Clerk)
3. Ms. Nehal Patel (Jr. Clerk)
4. Ms. Bijal Ka. Patel (Lab.-Assi.)
4. Ms. Priyanka Patel (Teacher Balwadi)
5. Mr. Satish Thakor (Peon)
6. Mr. Narendra Vankar (Peon)
7. Mr. Poonam S. Thakor (Peon)
8. Mr. Bharat M. Parmar (Peon)
9. Mr. Bhupendra Parmar (Peon)
10. Mr. Pratik K Harijan (Peon)
11. Ms. Komal Patel (Peon)
12. Mr. Pinal Patel (Peon)
13. Ms. Kokilaben Patelia (Aaya)
14. Ms. Diptiben Makwana (Cook)



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Dist. Anand, Gujarat, INDIA

Ph. +91 2692-230245

Email : smpcollege@yahoo.in

Website : www.smphomescience.edu.in

Ref.No.SMP/

Date :

IQAC Meeting / Staff meeting : 14.06.2019

Agenda: Term plan(19-20) ,
Portfolio's,
Anything suggested by chair

Action taken of previous meeting

- Annual day celebrated successfully
- L.R. well-furnished and modular furniture put up
- 8 lacs – library budget
- RIFD installed
- India today rank form filled

The meeting started with the welcome note from Principal Dr. Bhavana Chauhan. She informed about the latest developments namely

- Seats of FSQC extended from 30 to 39
- 1st July 2019 – 11QA to be submitted

Academic term planning – 10.6.19 to 07.12.19 1st term

- Student induction to be planned for one week
- Navratri vacation cancelled
- Diwali vacations 26 Oct – 2 Nov 19
- University Exams 4 Nov – 7th Dec
- 2nd term: 9th Dec
- Quiz \ MCQ: 29th July – 3rd Aug
- Internal test : 9th Sept – 18th Sept
- Internal submission marks : 30th Sept

Portfolios were allotted for the current year

Following points were emphasized again by the Principal

- Remedial classes
- Correction of journals on time
- Improvement test
- Bathroom cleaning
- Answer sheet should be shown and signed by student
- Teaching modules in the beginning of the term.
- Reshaping the college for Golden jubilee celebration
- Encourage students to use incinerators

Meeting ended with best of wishes.

IQAC Coordinators

Balvi
Mph.

Spl. San
Principal 14/6/2019

S.M.PATEL COLLEGE OF HOME SCIENCE
VALLABH VIDYANAGAR, DIST.-ANAND

Attendance **STAFF LIST: AS ON 01-01-2019**

- | | |
|--|--------------------------------------|
| [1] PRINCIPAL : Dr. Bhavana Chauhan <i>bpc</i> | |
| [2] HUMAN DEVELOPMENT | [3] TEXTILES & CLOTHING |
| 1. Dr. Sharda Joshi <i>se</i> | 1. Ms. Alpana Shah <i>st</i> |
| 2. Dr. Mittal J.Barot <i>MB</i> | |
| [4] FOODS & NUTRITION | [5] FAMILY RESOURCE MGT. |
| 1. Ms. Shazia Sharma <i>sh</i> | 1. Ms. Sushma Batra <i>sh</i> |
| 2. Ms. Minal Chauhan | 2. Dr. Nidhi Gupta <i>Dr</i> |
| 3. Ms. Tanvi Makwana <i>sh</i> | 3. Ms. Kalpana Srivastava <i>sh</i> |
| 4. Ms. Vijaya Agarwal (AS) <i>12</i> | 4. Dr. Padmaja Puppala (PT) <i>h</i> |
| [6] CHEMISTRY | [7] BIOLOGY |
| 1. Dr. Yogesh Vadwala <i>YV</i> | [8] ENGLISH |
| 2. Ms. Trusha Lad <i>TL</i> | [9] EXTENSION EDUCATION |
| [10] PHYSICAL INSTRUCTOR | [11] LIBRARIAN |
| 1.Mr.Ranjit Bhagora <i>R</i> | 1. Shri I.C.Patel <i>ICP</i> |
| [12] ADMINITRATIVE STAFF | |
| 1. Shri I. R. Vahora (Head Clerk) | |
| 2. Shri. K.S. Panchal (Sr.Clerk) | |
| 3. Ms. Daxa Sharma (Lab.-Assi.) | |

*Staff meeting
agenda.*

Academic term planning

Portfolios

Any thing other by chair

14/06/2019

*Bdhan
14/6/19*