



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>S . M. PATEL COLLEGE OF HOME SCIENCE</b>
♦ Name of the Head of the institution	<b>DR BHAVANA CHAUHAN</b>	
♦ Designation	<b>PRINCIPAL</b>	
♦ Does the institution function from its own campus?	<b>Yes</b>	
♦ Phone no./Alternate phone no.	<b>2692230245</b>	
♦ Mobile No:	<b>9979057152</b>	
♦ Registered e-mail	<b>smpcollege@yahoo.in</b>	
♦ Alternate e-mail	<b>bhavnp@yahoo.co.in</b>	
♦ Address	<b>Mota bazaar, Opp R.K. complex</b>	
♦ City/Town	<b>Vallabh Vidyanagar</b>	
♦ State/UT	<b>Gujarat</b>	
♦ Pin Code	<b>388120</b>	
<b>2.Institutional status</b>		
♦ Type of Institution	<b>Women</b>	
♦ Location	<b>Semi-Urban</b>	
♦ Financial Status	<b>Grants-in aid</b>	

♦ Name of the Affiliating University	Sardar Patel University				
♦ Name of the IQAC Coordinator	Ms. Kalpana Srivastava				
♦ Phone No.	9974032981				
♦ Alternate phone No.	2692230245				
♦ Mobile	7016823400				
♦ IQAC e-mail address	kalpanaiqac20@gmail.com				
♦ Alternate e-mail address	smpcollege@yahoo.in				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.smphomescience.edu.in/downloads/2017/AQAR2020-21.pdf">http://www.smphomescience.edu.in/downloads/2017/AQAR2020-21.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
♦ if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.smphomescience.edu.in/downloads/2019/ac/10.pdf">http://www.smphomescience.edu.in/downloads/2019/ac/10.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.71	2007	31/03/2007	30/03/2012
Cycle 2	A	3.01	2013	25/10/2013	24/10/2021
Cycle 3	B++	2.99	2020	14/02/2020	13/02/2025
<b>6. Date of Establishment of IQAC</b>			27/06/2007		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
S M Patel College of Home Science	CPE II	UGC	2017-2022	1,20,00000	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
♦ Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>17</b>	
♦ Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	<b>Yes</b>	
♦ If No, please upload the minutes of the meeting(s) and Action Taken Report	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>Yes</b>	
♦ If yes, mention the amount	<b>1,20,00000</b>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<b>International Webinar</b>		
<b>National Faculty Development Programme</b>		
<b>Bi-annual E-Newsletter</b>		
<b>Student Exchange Programme</b>		
<b>Initiation of departmental Clubs</b>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
<b>International Webinar</b>	<b>successfully completed</b>	
<b>Lab to land</b>	<b>Under progress</b>	
<b>National Faculty Development Programme</b>	<b>Successfully completed</b>	
<b>Bi-annual E-Newsletter</b>	<b>2 issues successfully launched</b>	
<b>Formulation of curriculum as per NEP 2020</b>	<b>under progress</b>	
<b>Workshop on NEP 2020</b>	<b>under planning</b>	
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>	

♦ Name of the statutory body

Name	Date of meeting(s)
Chairperson	12/12/2022

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	18/01/2022

#### 15. Multidisciplinary / interdisciplinary

S. M. Patel College of Home Science has 4 departments- Family Resource Management, Foods and Nutrition, Human Development, and Textile and Clothing. The college accentuates a multidisciplinary approach.

1. The Foods and Nutrition department and Human Development department under the placement cell conducted a pre-preparatory workshop for the third-year department students on "Pre-Preparatory Workshop on Lactation Counselling" with an aim of opening a new area for students for their future prospects.
2. The Family Resource Management and Human Development department conducted a lecture series on Green Homes for third-year students.
3. The third-year students of the Foods and Nutrition department in Nutritional Assessment and Surveillance subject make use of Balwadi- the laboratory of the Human Development department.

#### 16. Academic bank of credits (ABC):

The university has opened the Academic Bank of Credits (ABC) but, the work is still under process. Hence, the registration process for the Institute and the students would take place soon.

#### 17. Skill development:

Skill development is usually defined as any productive capability that can help in earning the livelihood of the person. This capability can be learned through any kind of education whether it is formal or informal. Moreover, skill development can take place at

any level.

Home Science itself is a skill development stream. In our current curriculum, there are multiple courses that help in skill development and build a strong foundation for students. We have four major departments that offer four major fields to the students. In each major, there are subjects that support the students in their skill development. A few subjects are mentioned below:

#### 1. Foods and Nutrition

- ◆ Food Product Development
- ◆ Food Preservation
- ◆ Dietary Counselling
- ◆ Food Processing Technology
- ◆ Medical Nutrition Therapy

#### 2. Family Resource Management

- ◆ Event Management
- ◆ Travel & Tourism
- ◆ Creative and Applied Arts
- ◆ Ergonomic Design
- ◆ Consumerism
- ◆ Housekeeping

#### 3. Human Development

- ◆ Early Childhood Care Education (ECCE)
- ◆ Guidance and Counselling
- ◆ Counseling Techniques
- ◆ Method and Material for working with young children

#### 4. Textiles and Clothing

- ◆ Indian Embroidery
- ◆ Fashion Illustrations
- ◆ Commercial Clothing
- ◆ Laundry Science
- ◆ Draping

Besides these, the institute also offers certificate courses for Sports Nutrition, Interiors, and Fashion Designing.

As per the directive of NEP 2020, amendments would be done to the new syllabus. The collaboration and linkages with related agencies

and institutes would take place as per the requirement.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The syllabus of Home Science integrates the Indian Knowledge system. As the college offers four streams, our students learn about Indian culture.

1. In the Foods and Nutrition department, subjects like food preservation teach various traditional household methods used for the preservation of fruits, vegetables, cereals, and pulses.
2. The Textile and Clothing department teaches Historic Textiles & Costumes, Indian Embroidery, Dyeing, and Printing, Indian Textiles, and Costumes where the students are taught about various Indian textiles, traditional embroidery of the states, various historic dyeing and printing methods, and state-wise costumes.
3. The department of Family Resource Management offers subjects like Creative and applied arts, event management, travel and tourism, furniture and furnishings incorporating various Indian arts, our historic places, and their importance in our lives.
4. Interpersonal Relationships and Family Dynamics, Activities and Resources for Child Development-I, Methods & Material for Working with Children are offered by the Human Development department of our college where traditional family values, traditional games, and puppetry are taught to the students.

The Faculty teaches in three languages Gujarati, Hindi, and English, to promote the regional language. Students can opt to write their exams either in Gujarati or English.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institute has planned and adopted the learning outcome-based curriculum framework. Before implementation of the program structure and curriculum, it is placed before the Board of Studies and then it is approved by the University (Sardar Patel University) The College has established a robust and credible continuous evaluation and internal assessment system to constantly monitor the progress of all its students. The institute plans internal and external examinations, assessments, projects works, and internships. The aim of the assessment is to check the outcome of the subjects. In the

case of slow learners, the teachers take extra care of the student. The institute makes sure that the students must achieve the outcome of their education.

## 20.Distance education/online education:

The College has been given Microsoft Teams access by the Knowledge Consortium of Gujarat, an initiative of the Education Department of the Gujarat Government. As it was Covid time, the faculty taught online on Microsoft teams and Google meet. A blended mode of teaching and learning is open for faculty members and students, for convenient teaching and learning process, and the institute plans to continue with the same.

## Extended Profile

### 1.Programme

1.1	6
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	356
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	105
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	150
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	12
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of Sanctioned posts during the year	24
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	07
4.2 Total expenditure excluding salary during the year (INR in lakhs)	14,74,865/-
4.3 Total number of computers on campus for academic purposes	146
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The S.M.Patel College of Home Science, Vallabh Vidyanagar is managed by Charutar Vidya Mandal affiliated with Sardar Patel University. The College ensures effective curriculum delivery through a well-planned and documented process. Under the Choice-Based Credit and Semester system (CBCS), the UG program lasts for 3 years and is</p>	



divided into six semesters. In the academic year 2020-21, the institution revised the curriculum and university guidelines with program-specific outcomes and course outcomes. As per UGC regulations, new courses were introduced for F.Y.B.Sc students with a shift to four hours of practical instruction.

The academic calendar of the college is prepared and departmental activities are planned in advance. Faculty members prepare a semester-wise teaching module for theory as well as for practical.

A common timetable is prepared by the timetable committee, while departmental staff members prepare departmental timetables. Departments integrate classroom teaching with various ICT tools, laboratory practicals, field projects, student seminars, question paper solving, field surveys, and other activities to ensure effective curriculum transmission and delivery.

For the successful delivery of the curriculum, the college organizes guest lectures by eminent academicians. The library supports INFLIBNET, e-journals, etc.

All internal tests and class assessments are used to determine if students have acquired knowledge or not. Every exam is conducted in accordance with the academic calendar. There are remedial classes for slow learners. The respective departments keep and preserve records of students' regular attendance, mark lists, and progress.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.smphomescience.edu.in/downloads/2019/ac/10.pdf">http://www.smphomescience.edu.in/downloads/2019/ac/10.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For the implementation of a continual internal evaluation system, the college follows the academic calendar provided by Sardar Patel University. The academic calendar committee plans the institutional calendar prior to the beginning of the academic year so that it can be implemented when the college reopens. It includes the total number of working days, the dates of internal and external

examinations, and the tentative planning of academic and extracurricular activities. The academic calendar is posted on the website and on notice boards for teachers and students.

In the academic calendar, tentative dates for practical, viva-voce, and theory examinations are also included. Timetables are prepared and implemented accordingly at the beginning of each semester and displayed on student notice boards and through e-mail/WhatsApp groups of students and faculty members. To effectively implement the curriculum, teachers are provided the syllabus, academic calendar, and a teacher's diary.

The university prescribes the format for internal examination, which includes practicals, assignments, quizzes, etc. According to the academic calendar, internal examinations are conducted.

College notice boards display the scheduling of external exams. If the university schedule changes, the internal evaluation is revised. Attendance, assignments, seminars, and internal tests are evaluated continuously. Remedial classes are also held.

The academic calendar allots time for extracurricular and social activities like the celebration of various national and international days. The institution conducts curricular and extracurricular activities.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://www.smphomescience.edu.in/AReport.php">http://www.smphomescience.edu.in/AReport.php</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

23

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

23

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college promotes different extension programs through NSS to promote values such as national integrity and patriotism. Blood donation, medical checkup camps, organ donation awareness programs, cleaning camps, youth leadership programs, and joy of giving activities are also organized. International Yoga Day was celebrated with a 3-day virtual workshop. Particular attention is placed on establishing ethical practices among students.

The Research Committee of the college held a session titled "Anveshana: Research Basics" for final-year students in trying to inculcate innovative efforts and help them understand the complexities of research through the use of everyday scenarios applicable to Home Science.

Student Induction, which emphasizes human values, personality development through gender equality, and health awareness, is a fundamental co-curricular activity in the first year that inculcates professional ethics. Also, a discussion on saving vs. Investment was organized so that participants may begin using the most secure investing strategies. The Tourism Club of the FRM department conducted World Tourism to raise awareness about notable monuments, dances, and beaches from many nations and states throughout the globe.

There are a number of placement activities that the Career Guidance and Placement Cell regularly conducts to address the requirements of the industry.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

303

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

C. Any 2 of the above

<b>from the following stakeholders Students Teachers Employers Alumni</b>	
File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<b>No File Uploaded</b>
Any additional information(Upload)	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>C. Feedback collected and analyzed</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://www.smphomescience.edu.in/Feedback.php">http://www.smphomescience.edu.in/Feedback.php</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
<b>150</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	

51

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses students learning levels through various methods such as the projects or assignments of students in different subjects, the assessment of the internal test, and feedback from the assigned mentors also taken by the subject teachers. The performance of a student in a different subject is tallied and then conveyed to the mentor. Students' performance in practicals, assignments and regular class participation activities is also looked into.

Advanced learners are encouraged to use INFLIBNET, reference books, and other books available in the college library, and are also given the opportunity of peer teaching. The slow learners are given special attention by all the subject teachers. Remedial classes are arranged for slow learners. Some teachers also practice peer mentoring techniques. Students are given group activities to uplift their performance. The mentors and subject teachers take personal care of slow learners in special cases. Economically weak students are also supported by the Student Welfare Scheme of the college.

File Description	Documents
Link for additional Information	<a href="http://www.smphomescience.edu.in/RFIDLibrary.php">http://www.smphomescience.edu.in/RFIDLibrary.php</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
357	12

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Besides, the chalk and board method the institution adopts various methods of student-centric learning. All departments engage their students in various experiential learning techniques viz., role play, fieldwork and visit, project work, quiz, workshops, exhibitions, actual event planning, organizing, etc. Case studies and real-world situations, Brainstorming, internship, demonstrations, group discussions, debates, elocutions, and video clips are also used to impart knowledge and make learning more interesting and easy.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.smphomescience.edu.in/Workshops.php">http://www.smphomescience.edu.in/Workshops.p hp</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) in teaching and learning has a great role. After the pandemic, the role and significance of ICT were realized and became more definite. In all the labs and classrooms the LCD facility is provided. The teachers teach the students in smart classrooms. In many courses, students are taught through various ICT tools like laptops, headphones, PPT presentations, virtual labs, e-contents; YouTube videos, and soft wares like AUTOCAD, COREL, etc. Similarly, under the guidance of teachers, students are promoted to make use of ICT for their presentations of several assignments and projects, etc.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://www.smphomescience.edu.in/KRepository.php">http://www.smphomescience.edu.in/KRepository.php</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

21

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated with Sardar Patel University hence, follows all rules and guidelines of the university regarding the assessment and evaluation process for internal and external examinations. The academic calendar is prepared by the university at the beginning of each semester and is made available on the college website and noticeboards of the college. The examination schedule is displayed on the notice board of the college, ten days before the commencement of the examination. Moreover, the examination schedule is posted in all the WhatsApp groups of the students. At the time of Deekshrambh, the students are elucidated about the Internal and external examinations. Furthermore, the subject teachers explain the pattern of both the internal and external examinations during their class (Theory + Practical). The Question paper is set by an individual subject teacher. The internal assessment comprises: One Theory test One quiz Assignment/Project One practical test The concerned teacher prepares a schedule of presentations of students regarding the assessment of seminars, internships, and projects, and

is communicated to the students in advance. The marks of the test/ quiz/ assignments/internship/projects are discussed in the class with the students and then displayed on the college notice board.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.smphomescience.edu.in/Examination.php">http://www.smphomescience.edu.in/Examination.php</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Academic Calendar is prepared by the university where the examinations' dates are decided along with the duration of teaching terms and vacations. As per the given dates, the college sets the timetable for their internal examination. At the time of the orientation, the students are oriented by the internal and external examination pattern. Still, before the examination, all the students are made aware of the pattern of internal examination by their respective subject teachers. Marks obtained in all the subjects are grouped and are considered as 33% of total marks for the Internal Exam. Slow learners are identified and are given chance to improvise on the given subject/subjects. The related subject teacher helps them by giving assignments or arrear tests. Also, the students who could not appear for the test due to some genuine reasons are, asked to appear for the arrear test. Marks of all the tests (Theory + Practical) are discussed with the students and displayed on the notice board of the respective departments. In case of any apprehension, students can approach the related subject teacher. It is mandatory for all the teachers as well as students to finish all the internal examinations and submissions, 15 days, prior to the commencement of the final examinations.

The final check of the internal marks is done by the principal and all subject teachers before forwarding it to the university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="http://www.smphomescience.edu.in/downloads/2019/ac/10.pdf">http://www.smphomescience.edu.in/downloads/2019/ac/10.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The outcome-based education is very important for the development of the student and our institute is efficiently working for the same. All the teachers are cognizant of the course outcomes of the program offered by the institute. At the commencement of every new academic year, the Orientation Programme (DEEKSHARAMBH) is organized for the freshers. In this program, the students are enlightened about the program outcome (PO) by the principal and IQAC. In every class, the course outcomes (CO) of the Programmes are comprehended by the students by each subject teacher. At the beginning of the term, each teacher gives the first class for introduction and understanding of the subject with the learning outcome. During the staff and departmental meetings, the significance of the program and course outcome is communicated to the teachers. Furthermore, the Programme and Course Outcomes of the Programmes offered by the institution are uploaded on the institute's website along with the detailed syllabus. A hard copy of the same is also available in the college library and in the departments for teachers' and students' reference.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.spuvvn.edu/students_corner/syllabi/bsc_home_science/">https://www.spuvvn.edu/students_corner/syllabi/bsc_home_science/</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute is affiliated with Sardar Patel University hence, all the rules of the university, related to curriculum and examinations, are followed as per the university. The curriculum is designed by the subject experts as per the directive of the university. Attainment of the program outcome and course outcome is regularly evaluated by the teachers of the institute. The institute takes utmost care in the evaluation of the program outcomes and course outcomes. Program and Course outcome evaluation modes adopted by the institute are One internal test (Theory + Practical), Quizzes from different units, Written assignments, and class presentations, Project work, and Internship. Moreover, Continued internal practical evaluation (CIE) is carried out during the semester, and at the end

of the semester, Final Semester Examination is conducted by the university.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://www.smphomescience.edu.in/downloads/Examination/2021/12.pdf">http://www.smphomescience.edu.in/downloads/Examination/2021/12.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

144

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="http://www.smphomescience.edu.in/downloads/2022/Academic-Report2021-22.pdf">http://www.smphomescience.edu.in/downloads/2022/Academic-Report2021-22.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.smphomescience.edu.in/doc/2021/SSs/sss21-22.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

17

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

03

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In the pursuit of the Institute's social commitment to actively participate in various non-academic endeavors students are encouraged to come forward in the field of social service.

The College under the umbrella of NSS organizes a number of programs related to Hygiene and sanitation, Women's Issues, Health Check-up, etc. which promotes the holistic development of faculty and students leading to good citizenship and sensitizing them towards social responsibility and national development.

The NSS unit has also worked in collaboration with various NGOs to provide a platform to women of SEWA, and Mitra foundation (of deaf and dumb students, Mogri) to sell their self-made articles among our

students and faculties. NSS unit has encouraged the students to organize various activities throughout the year like tree plantation, Organ donation awareness, Poshan Pakhwara celebration and Consumer week celebration, Joy of giving, Swachha Bharat Abhiyan, Role Plays on various social issues like "Jago Grahak Jago" and self-enhancement sessions on youth leadership.

The College through NSS tries to instill in our students a sense of belongingness with the community which can lead to finding practical solutions for community problems and practicing national integration and social harmony in a larger context.

File Description	Documents
Paste link for additional information	<a href="http://www.smphomescience.edu.in/nss.php">http://www.smphomescience.edu.in/nss.php</a>
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14



File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1043

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

26

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

1. Depending on the requirements, the management always provides and enhances the infrastructure facilities for effective teaching and learning in the institution. The institution is equipped with the following facilities:
2. Spacious and well-ventilated classrooms with LCD projector, Wi-Fi, and smart boards.
3. Well-furnished Laboratories with the latest types of equipment as per the need of the syllabus. All the departments have updated laboratories according to the requirements of their respective subjects.
4. Well-furnished Laboratories, staff cabins, and storerooms.
5. Fully Air-conditioned Auditorium containing 150 seating capacity. The auditorium consists of smart board/TV, speakers & cordless microphones along with Wifi facility.
6. The smart administrative wing has a Biometric attendance system for teaching & non-teaching staff.
7. The storerooms for office stationery along with individual desktop computers and printers/scanners for administrative staff. There is also a separate room for audit work.
8. Well-furnished RFID library with INFLIBNET facility. ICT room and spacious reading room for students and staff.
9. Air-conditioned computer land language laboratory.
10. The college has a visitor area, storerooms, restrooms, a photocopier room, and parking for two and four-wheelers.
11. Rainwater harvesting.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.smphomescience.edu.in/WellFurnishedLab.php">http://www.smphomescience.edu.in/WellFurnishedLab.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has the following facilities for sports and games at Shastri Maidan of Charutar Vidya Mandal:

- ♦ A spacious playground owned by our management with an area of 533696 square feet for outdoor and indoor games such as tennis, badminton, basketball, volleyball, Handball, Kho-Kho, and Kabaddi.
- ♦ A large cricket ground, a football ground and Running tracks are also available.
- ♦ Availability of a well-equipped gymnasium with a buildup area of 6606 square feet.
- ♦ Facilities for Indoor games (Chess, Carom, Table Tennis) on college premises.
- ♦ The college has a visitor area, storerooms, restrooms, a photocopy room, parking, telephones as well as stores for office stationery and laboratories.
- ♦ Auditorium with a seating capacity of 150 people with audio-visual resources for conducting the cultural programs, workshops, seminars, conferences, debates, various meetings, intercollegiate meet, etc, and a spacious room for NSS, Sports, placement cell, and a recovery room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.smphomescience.edu.in/Auditorium.php">http://www.smphomescience.edu.in/Auditorium.php</a>

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities	
14	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.smphomescience.edu.in/SmartClassroom.php">http://www.smphomescience.edu.in/SmartClassroom.php</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>
4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)	
4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)	
2104491	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
<p>The library is situated in a college building with 3300 sq. ft. It has a seating capacity of 150 people. The library has a conducive atmosphere with the provision of tables - chairs for reading and writing. The library has good ventilation. It has been established with OPAC (Online Public Accessing Catalogue) facility for easy access to the books. Every year library advisory committee is formed to check its functions from time to time. This committee allocates a department-wise budget for the purchase of books, and periodicals and also conducts annual stock verification. The information center</p>	

is also constituted along with the library services. The library is fully automated and digitalized. The library has different sections for reference journals, magazines, motivational books for the holistic development of students, etc. To motivate the students for utilizing the library, Internet facilities are also provided. Library provides the e-resources like INFLIBNET, provided with fully automated SOUL Software, Version-0.2 for library automation, and further enrichment. The Library Management System helps the librarian to maintain the catalog and circulation of books. For this barcoding is done. This software helps in reducing time and overhead costs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="http://www.smphomescience.edu.in/RFIDLibrary.php">http://www.smphomescience.edu.in/RFIDLibrary.php</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

217456

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

420

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has internet facilities and Wi-Fi connectivity on campus. The institution adopts ICT enabled teaching-learning process through LCD and OHP. A well-equipped English language lab with an internet facility is there in the institute for the benefit of students to develop the fluency and accuracy of their communication skills. The institute has a well-equipped laboratory with an internet facility for students and faculty members. All the departments, offices, exam cells, and the library is well-equipped with internet connections through Wi-Fi and LAN. Computerized Tally software costing Rs.20,000 has been installed in the college office, for office automation. A computer laboratory and other labs have facilities for printing, scanning, and CD/DVD writing. The library is equipped with INTERNET, OPAC, and INFLIBNET services. Application Software such as MS Office, Antivirus,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.smphomescience.edu.in/RFIDLibrary.php">http://www.smphomescience.edu.in/RFIDLibrary.php</a>

**4.3.2 - Number of Computers**

146

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

376850

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic, and support facilities by our management. The management takes care of repairing buildings, furniture, or any problem with water/sanitation/electrical/plumbing, etc.

- ♦ Classrooms, staff rooms, seminar halls, laboratories, etc. are maintained regularly.
- ♦ Under NSS, the management has given duties to the teaching and non-teaching staff for maintaining cleanliness on the premise.
- ♦ Premises and washrooms are cleaned twice a day.
- ♦ Green campus maintained by the management.
- ♦ Stock verification such as electrical lab instruments, library books, stationary, furniture, and sports equipment is carried out regularly.
- ♦ The ICT is maintained by the service provider.
- ♦ The power supply is regularly checked by the management's electricians.
- ♦ Outsourced persons and instrument suppliers are maintaining the instruments.
- ♦ The college has a generator to maintain the power supply all the time, Voltage fluctuations are avoided by an Uninterrupted Power Supply. (UPS)
- ♦ Computers, LCDs & printers of the college are maintained regularly.
- ♦ One of the senior faculty members is in charge of updating the website.
- ♦ There is a UPS battery backup to protect the computer.
- ♦ Common water tank facility by the management for regular water supply.
- ♦ A proper drainage system is available on the college premises.

Utilization:-



The college utilizes its infrastructure & learning resources to the optimum so that vision & mission of the institute is achieved.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.smphomescience.edu.in/index.php">http://www.smphomescience.edu.in/index.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

63

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

86

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>B. 3 of the above</b>
File Description	Documents
Link to institutional website	<a href="http://www.smphomescience.edu.in/index.php">http://www.smphomescience.edu.in/index.php</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>182</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>182</b>	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>A. All of the above</b>

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

44

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/SLET/GATE/GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

3

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Institution organizes various cultural and sports events and competitions for the development of the students. Students are encouraged to participate in the various activities organized by the college as well as other institutions. A student council is formed and it conducts various activities where the students are given many responsibilities. These programs help the students to gain experience in various administrative and interpersonal skills.

Saptdhara initiative was implemented by Govt. of Gujarat to provide a cultural platform to students of higher education and 49 co-curricular activities have been organized, online and offline. Patriotic song and Dance Competitions and Garba evenings were held under Geet Sangeet Nrutya Dhara. Rakhi making, Nail Art, Aarti Thali, and Competitions were organized by Kalakaushalya Dhara. The scriptwriting competition, Mimicry Competition, and Mono acting Competition had been planned by Natya Dhara.

Yoga, Inter-University Basketball, Kabaddi, Kho-Kho, Inter College Chess, Badminton, Kho-Kho, and Athletics Meets have been organized by Sardar Patel University. Inter College Cross Country Tournament Organized by Sardar Patel University, Yoga Training, International Yoga Day Celebration, Inter Class Chess, Carom, Badminton, Skipping, Cross Country Competition, and Annual Sports Day were planned. Students participated in the Leadership Training Programme.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

50

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registration of the Alumni Association is in progress. Meetings with one of the leading companies Almashines have taken place. The company provides a comprehensive alumni management platform to the stakeholders. Our trust Charutar Vidya Mandal has hired them for its institutions. For the registration of the alumni association, the team has been asked to visit various colleges, where the alumni association is functioning successfully, to get an idea of the whole process. By the next term, the alumni association shall be registered. An alumni meet was also organized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the

institution

The governance of the institution is reflective and in tune with the Vision and Mission of the institute. The head of the institute forms various committees with the concern of the staff. There are numerous committees that work for the Vision and Mission of the institute. The Admission, Workload and Examination Committee, Fine Arts Committee, Purchase Committee, Sports Committee, ICT Committee, Library Committee, Placement Committee, Gym and more, are formed with the concern of the staff in the common staff meetings. In addition to these, there are other committees formed i.e., Women Cell, Anti-ragging Cell, Internal Complaint Cell, Grievances Redressal Cell, and Counselling Cell, etc. The teaching, administrative, and supporting staff work in a very cordial atmosphere.

File Description	Documents
Paste link for additional information	<a href="http://www.smphomescience.edu.in/doc/2019/stcouncil/202122.pdf/">http://www.smphomescience.edu.in/doc/2019/stcouncil/202122.pdf/</a> <a href="http://www.smphomescience.edu.in/wcell.php">http://www.smphomescience.edu.in/wcell.php</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college emphasizes decentralized functioning. The college has many committees for smooth functioning. The committee conveners take decisions after discussing them with the members. Various cells of the college like NSS reach the community after detailed planning along with the Principal. The Placement cell takes care of the student's placement in various industries and organizations. All students' extra-curricular activities are carried out under various dharas for which In-charges are assigned duties. The college also has a timetable, examination, grievance cell, internal complaint cell, library, purchase, and discipline committees to take care of various administrative and academic activities. Eco club, diabetes, and obesity clubs also carry out extension activities for the students.

File Description	Documents
Paste link for additional information	<a href="http://www.smphomescience.edu.in/doc/2019/stcouncil/202122.pdf">http://www.smphomescience.edu.in/doc/2019/stcouncil/202122.pdf</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution habitually works for the health and nutrition of its students, staff, and the community. Every year the Foods & Nutrition Department of the college organizes several programs to create awareness about health. As a part of the International Mother's Milk Week celebration, a state-level awareness program was organized on "Empowering Women Through Human Milk Bank" for the Mukhyasevika, Health workers, and students. A workshop was organized on "Body Composition Analysis". The workshop was attended by gym trainers, students, and all the staff of the institute. Besides this, the "Pre-Preparatory Workshop on Lactation Counselling" was held with an aim of opening a new area to students for their future prospects.

Every year the department of Family Resource Management celebrates "Consumer Week" to awaken the consumers. Many activities i.e. role plays, quizzes, talks by experts, etc, are planned and conducted for the students, community, and staff.

Moreover, there are clubs that celebrate various days to expose the students concerning different topics i.e. Disability day, Human Rights day, World Heart day, Arthritis Day, Diabetes day, Consumer Day, Tourism day, and Handloom day, etc.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="http://www.smphomescience.edu.in/AReport.php">http://www.smphomescience.edu.in/AReport.php</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.



In every academic year, academic and administrative as well as Co-curricular and extracurricular committees are formed by the principal for smooth and swift working. The institute has a Teacher and student council, where the head of the institute is the President of the council and one teaching faculty is appointed as the Vice President of the council every academic year. The institution has various committees i.e. that works under the leadership of the principal.

- ◆ Admission Committee looks into the admission process,
- ◆ The Timetable committee formulates the regular timetable for theory and practical classes.
- ◆ Examination Committee prepares the internal examination schedule for both theory and practical. The committee also prepares external practical exam timetables and allotment of examiners' duties. They are responsible for maintaining discipline during the examinations.
- ◆ The placement cell works for the placement of students. It conducts training /workshops etc, for the professional development of the students.
- ◆ The website in charge works for regular updating of the institute's website.
- ◆ The Library committee takes care of the library.
- ◆ Departmental clubs for several activities.
- ◆ The Discipline Committee is responsible for overall discipline in the institute.

File Description	Documents
Paste link for additional information	<a href="http://www.smphomescience.edu.in/doc/2019/stcouncil/202122.pdf">http://www.smphomescience.edu.in/doc/2019/stcouncil/202122.pdf</a>
Link to Organogram of the Institution webpage	<a href="http://www.smphomescience.edu.in/doc/2019/Organogram.pdf">http://www.smphomescience.edu.in/doc/2019/Organogram.pdf</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute has effective welfare measures that are supported by the university as well as the management (The Trust) .

- ♦ The Sardar Patel University Teacher has a Welfare fund for teachers, that works for the welfare of teachers in case of any emergency such as death or disability.
- ♦ The university and management have their own Health Centre that gives the services at nominal charges.
- ♦ Maternity Leave of 180 days for all females.
- ♦ Provision of housing for teaching and non-teaching staff.
- ♦ Leave Travel Concession (LTC) facility for all.
- ♦ Free uniforms to class IV employees.
- ♦ The institute celebrates "Joy of Giving" for all supporting staff once a year. The gifts are donated by teachers and students, that are distributed among those employees in a special gathering.

File Description	Documents
Paste link for additional information	<a href="http://www.smphomescience.edu.in/doc/2021/ns_s2122.pdf">http://www.smphomescience.edu.in/doc/2021/ns_s2122.pdf</a> Page 11
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Self Appraisal for Academic Performance Index (API) has fixed proforma as per the Sardar Patel University. The faculty fills in and submit their self-appraisal form every year to IQAC. Each faculty fills and keep a copy of their forms for self-evaluation as well as for the (CAS) Career Advancement Scheme. The API form consists of the following segments:

#### Part-A

- ◆ General Information and Academic Background

#### Part - B

- ◆ CATEGORY-I: Teaching, Learning, and Evaluation-related Activities
- ◆ CATEGORY II: Professional Development, Co-Curricular, and Extension Activities
- ◆ CATEGORY-III: Research and Academic Contributions

As per UGC regulations 2010 on minimum qualifications for appointment of teachers and other academic staff in universities and colleges, it is mandatory for all universities and colleges to prepare Performance Based Appraisals in the prescribed format for applying to any teaching post or career advancement.

Self-Appraisal assistance gives the prospect of professional enhancement to the faculty.

File Description	Documents
Paste link for additional information	<a href="http://www.smphomescience.edu.in/downloads/2022/API_Form.pdf">http://www.smphomescience.edu.in/downloads/2022/API_Form.pdf</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts consistent internal and external financial audits and uploads an inventory of the various internal and external financial audits carried out during the year, with a mechanism for settling audit objections. The college has internal and external audit mechanisms to verify income and expenditure from different sources, grants received from UGC, income from fees, etc.

Internal audits are conducted regularly by the auditors of CVM. In addition, an audit firm is hired for regular auditing of the college. The periodic external audit is carried out by the reputed Chartered Accounting firm Apaji Amin & Company LLP. Accounts of the college are also audited by the State Government, Department of Higher Education. After errors when pointed out by the audit team are immediately amended and steps are taken to avoid such recurrence of mistakes in the future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**NIL**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute is a Grant in Aid Institute so the fund is mobilized through a UGC grant, CPE Phase-I, and CPE phase-II grants, and Certificate courses in Sports Nutrition, Interiors, and Fashion Design. Financial resources are managed proficiently and effectually. The budget is prepared as per the requirement of the departments and is strictly monitored by the head of the institute. The optimal utilization of funds is done in the following way:

- ♦ The budget is prepared every year and given to each department. All the department in-charges are requested to spend money as per the allotted budget.
- ♦ Major decisions are taken by the principal along with the management after their approval purchasing process is initiated.
- ♦ The Trust approves the rate contract of the vendors.
- ♦ Three quotations for the purchase of any equipment/furniture are invited, from which after negotiation, orders are placed in consultation with the Secretary of CVM and the purchase committee of the college.
- ♦ The purchase committee comprises of Principal, three faculty members, and the head clerk.
- ♦ The grants received from external agencies are utilized for research purposes by purchasing required equipments.
- ♦ The financial audit is carried out yearly internally by CVM auditors and external audit by reputed Chartered Accountant firm Apaji Amin & Company LLP. Accounts are also audited by the State Government, Department of Higher Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The focal point of establishing the Internal Quality Assurance Cell in the institute is to check and improve the quality of work of the institute. The IQAC of the institute has executed many strategies to improve the quality of work in the institution i.e.:

- ♦ Regular submission of GSIRF, NIRF, AISHE, and ARIIA, is carried out by the IQAC team and Nodal officer of the institute.
- ♦ National-level Faculty Development Programs, National Seminars, and Workshops are organized for the upliftment of staff and students.
- ♦ The API of staff is collected for a smooth teaching-learning process.
- ♦ Teachers' diary with a daily work plan.
- ♦ Preparation of teaching modules on a regular basis.
- ♦ Departments are asked to submit an advance plan of action for co-curricular and curricular activities. The Extracurricular (Sapt Dhara) activities are also planned in advance.
- ♦ The timetables for regular classes are planned in advance and displayed on the notice board.
- ♦ Organizing a week-long Student Induction Program (SIP) for newly admitted students.

File Description	Documents
Paste link for additional information	<a href="http://www.smphomescience.edu.in/doc/2022/t1Policy.pdf">http://www.smphomescience.edu.in/doc/2022/t1Policy.pdf</a> / <a href="http://www.smphomescience.edu.in/sip.php">http://www.smphomescience.edu.in/sip.php</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching-learning activity is the backbone of any educational institute. IQAC constantly strives to improve and augment the Teaching Learning pedagogy in the institute. During the first half of the academic year 2021-22, due to Covid - 19 effects, the teaching was mostly carried out in blended mode. Different teaching platforms were used by the teachers for teaching online viz. Google

Classroom, Zoom, Microsoft Teams, etc. Many guest lectures, seminars, and workshops were arranged online. The National Faculty Development Program on Sports Nutrition was also conducted online. Placement Cell organized online interviews of the final-year students.

File Description	Documents
Paste link for additional information	<a href="http://www.smphomescience.edu.in/downloads/2021/Report-LactationCounselling.pdf">http://www.smphomescience.edu.in/downloads/2021/Report-LactationCounselling.pdf</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Gender equity & sensitization activities, facilities for women on campus :**

- ♦ The college is a pioneer in women's education for women's



upliftment and empowerment.

- ♦ To promote girls' education, the college follows the government rule of waiver of tuition fees.

#### Gender Equity Programs:

- ♦ 05/08/2021 - "Pre-Preparatory Workshop on Lactation Counselling"
- ♦ 26/06/2021- The program on "Pure Cups", An awareness for using eco-friendly products and menstrual hygiene.
- ♦ 09/11/2021 - A recipe competition on Indigenous foods in collaboration with NetProFan Gujarat
- ♦ 14/09/2021 - A lecture by a Financial Advisor in Step up investments was organized on Saving V/S Investment:
- ♦ 16/09/2021 - Guest Lecture on "Safety and Security in Hotels"
- ♦ 13 & 14/10/2021 - Youth Leadership Programme
- ♦ 28/02/2022 - Thalassemia Awareness Programme

#### 1. Safety and Security:

- ♦ Security guard.
- ♦ I-cards for all.
- ♦ Cameras at all the strategic places.
- ♦ The convenience of a Grievance Cell, a Women's Cell, and an Anti-Ragging Committee.
- ♦ Sharing the toll-free number of the police and the Mahila helpline.
- ♦ Girls' room & changing room facility for students.

#### 1. Counseling:

- ♦ Counseling in the institution.
- ♦ Counselors are given 25 to 30 students.
- ♦ Individual/group counseling for academic, co-curricular, financial, or personal issues.
- ♦ Availability of counselor as and when the need arises.

#### 1. Day Care Centre:

- ♦ Day-care center cum laboratory for the faculty and students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://www.smphomescience.edu.in/StudentsRoom.php">http://www.smphomescience.edu.in/StudentsRoom.php</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>B. Any 3 of the above</b>
--	------------------------------

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- ♦ **Solid waste management:** Solid waste management is centralized since all non-biodegradable garbage is deposited in the municipality's dustbin. The college has wet and dry waste containers, as well as an E-bin.
- ♦ The municipal trash removal system removes all liquid waste from bathrooms and laboratories.
- ♦ The college does not produce any biomedical waste.
- ♦ The college is operated by the Charutar Vidya Mandal Institution, and all E- trash collection is centralized, where all goods are collected throughout the year as and when required, and then the office bearers responsible for E-waste will collect it from the college and dispose of it.
- ♦ Rainwater is collected and used for chemistry experiments, but no water recycling system is in place.
- ♦ All contaminants are neutralized before being deposited in the laboratory sink.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit**

A. Any 4 or all of the above

**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<b>No File Uploaded</b>
Details of the Software procured for providing the assistance	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**Since 1971, the college has been a pioneer in women's education in this area, and for decades we have worked to establish an equitable,**

and supportive environment for the advancement of girls' education through skill-based courses to empower them. Admittance of students, from various socioeconomic and cultural backgrounds to college is based on this. The staff endures motivating students by instilling core values of vision and mission through involvement in various activities.

To control the dropout rates scholarships to underprivileged students are granted.

The overall harmonious functioning of the college by faculty and college employees provides an enviable environment of inclusive growth for students.

- ◆ Celebration of Nutrition Week on 29/9/2021
- ◆ Independence Day Celebration on 15/08/2021 for all staff members and students.
- ◆ Celebrated Gandhi Jayanti A Talk on Gandhi's Thoughts on Women's Advancement on 04-10-2021 for 80 students & Staff.
  
- ◆ Celebration of Sardar Patel Jayanti (Visited at Sardar Patel Memorial, Karamsad), On 28-10-2021 for 100 students & Staff.
- ◆ Essay Writing Competition????? ????? ????? ????? ??? ????? - ????? ????? ?? ?????? was organised on 30-11-2021. More than 20 students participated.
- ◆ Celebration of Matra Bhasha Diwas - Competition on Gujarati language reading & writing, on 25-02-2021. 45 students participated.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Fundamental responsibilities are moral obligations that all citizens have equal rights and equal basic obligations to uphold other rights and ensure that these rights are not violated. The purpose of fundamental rights is to protect individual liberty and democratic values based on the equality of all members of society.

Students must learn about equality and their rights in order to comprehend how they should respect others. Teaching such topics provides a secure environment for students to investigate, debate, dispute, and build their own opinions and values. On Constitution Day and Voter's Day, students and faculty take an oath, and the college celebrates Independence Day and Republic Day. Aside from that, numerous activities are held, such as Environment Day, Consumer Week celebrations, Nutrition Week celebrations, blood donation, thalassemia check-up camp, and so on.

- ♦ A Talk on "Decomposing Waste at Home", was organized on 24-06-2021 for 65 beneficiaries.
- ♦ The "International Plastic Bag Free Day" was celebrated on 03/07/2021 for the community at large.
- ♦ Environment day celebration on 5/6/2021 with 30 people.
- ♦ Organ Donation Awareness Programme on 17/09/2021.
- ♦ Aazadi ka Amrut Mahotsav was celebrated from 1/10/2021 to 31/10/2021 147 students and 30 staff members.
- ♦ Consumer Day Celebration from 24-30/12/2021 for all students of the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4.  
**Annual awareness programmes on Code of**

C. Any 2 of the above

Conduct are organized	
File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- ♦ The college celebrates International Breastfeeding week every year in which a state-level webinar was organized on empowering women through the Human milk bank for the Mukhya Sevika and health workers and students.
- ♦ The college celebrates world diabetes day by organizing an e-poster competition for the students.
- ♦ World tourism day by organizing quiz competitions for the students.
- ♦ Consumer Week celebration 24 - 30 December (Every year)
- ♦ An International book giving day.
- ♦ National Handloom day.
- ♦ World Osteoporosis day by organizing a seminar for the community.
- ♦ World Human Rights day was celebrated and poster making competition was organized.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

## Vitiya Anudaan

### Objective

To make self-reliant through skill-based courses and keeping in mind to increase enrolment in the institute.

### Context

This need-based fundis collected, put in the bank, and dispersed when required helping many students.

### Practice

A bank account is opened and the signatories are the principal and two senior staff. The money is donated by the staff.

Evidence: Rs.54,440 was paid by the college fund.

Problems: No major problems are encountered and there is no dearth of resources if required for such causes.

## Institutional Social Responsibility

### Objective

The students should know their rights and obligations in different sectors of society.

### Context

Activities like health awareness, NSS, field trips, and internships are conducted to make students aware of their institutional social responsibility.

### The Practice:

The college plans such activities where students can take an active part without disturbing their regular classes. The clubs in the college also plan these activities.

### Evidence of Success:

The institution through various activities dealing with sanitation hygiene, tree plantation, Poshan Pakhwara, cleaning the campus, The



Joy of Giving Week, etc.

Problems encountered and resources required

The only constraints were the ongoing covid -19 problems which made participation at a large scale a little bit difficult.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Students are inculcated with values like social awareness. Various activities like health awareness, National service schemes, field trips, and internships are conducted to make students aware of their Institutional social responsibility. Community problems are local issues that can only be solved by engaging the people in the place with the help of local leaders. The institution through various activities dealing with sanitation and hygiene, tree plantation by NSS, Poshan -Pakhwara by distributing fruits to children, and cleaning the campus. The Joy of Giving Week is a "festival of philanthropy" that aims to become a part of the Indian ethos, with the Week being celebrated every year covering Gandhi Jayanti by engaging people through "acts of giving" - money, time, resources and skills are few to name. The college makes sure that the planning of these activities is such that students can take an active part without disturbing their studies. Various clubs in the college design these activities and also participate in intercollege, zonal, or national-level competitions. The only constraints were the ongoing covid -19 problems which made participation a little bit difficult as getting consent from parents was hard. Student Exchange Programs are organized.

Being a girls' college, all activities are conducted during college hours only.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.3.2 - Plan of action for the next academic year**

- ◆ **International/National Seminar**
- ◆ **Workshops for curriculum planning as per NEP 2020**
- ◆ **Vocational Training for school teachers based on NEP 2020**
- ◆ **Open House**
- ◆ **National Level Faculty Development Program**
- ◆ **Collaborating with schools for the extension of Home Science education**
- ◆ **To organize various skill enhancement courses in line with the NEP objectives**