Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**S.M. PATEL COLLEGE OF HOME SCIENCE**
Name of the head of the Institution	**Dr Bhavana Chauhan**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**2692-230245**
Mobile no.	**9979057152**
Registered Email	**smpcollege@yahoo.in**
Alternate Email	**bhavnp@yahoo.co.in**
Address	**mota bazaar, opp R.K. complex**
City/Town	**Vallabh Vidyanagar**
State/UT	**Gujarat**
Pincode	**388120**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Semi-urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Nidhi Gupta**
Phone no/Alternate Phone no.	**09427857932**
Mobile no.	**9427857932**
Registered Email	**nidhi.gupta.smp@gmail.com**
Alternate Email	**susma612@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.smphomescience.edu.in/downloads/2017/AQAR2018-19.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.smphomescience.edu.in/downloads/2019/ac/7.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**2.71**	**2007**	**31-Mar-2007**	**30-Mar-2012**
2	**A**	**3.01**	**2013**	**25-Oct-2013**	**24-Oct-2018**
3	**B++**	**2.99**	**2020**	**14-Feb-2020**	**13-Feb-2025**

6. Date of Establishment of IQAC	**27-Jun-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

NIRF	19-Feb-2021 7	14
India Today MDRA ranking	15-Feb-2021 7	14
GSIRF	11-Feb-2021 7	14
Peer team Visit NAAC	10-Jan-2021 2	400
Mock presentations of NAAC criteria	06-Jan-2020 1	18
Internal department audit	11-Sep-2019 2	14
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
S M Patel College of HomeScience	CPEII	UGC	2017 1825	9200000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**10**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Compiling reports of various criterion and preparing SSR Mock presentations, academic audit, and Peer Team Visit (NAAC) Participated in NIRF/ GSIRF/India Today Ranking PTM / Alumni meet Organized workshop, Seminars, and short term courses

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organize training program to make use of SMART classroom technology	Training program was organized for the teaching staff to make them acquainted with the working of the smart boards
Academic calendar including curricular and extracurricular including • Parentteacher meeting • Alumni meet • Farewell • Gujarat Quiz Programme • Orientation programme with parents • Annual day • Sports day	Academic calendar was prepared for upcoming semester or curricular and extracurricular activities. Centralized timetable was prepared in terms of well define theory and modular practical schedule. Standardized exam schedule was followed in terms of quiz exams. Most of the activities were carried out s per planned, few activities were rescheduled /cancelled due to PTV(NAAC) and pandemic COVID19 situation
Digitization Tablet distribution	Tablet distribution: To empower students with access to knowledge and digital learning, Government of Gujarat launched a programme
Celebration of various events to inculcate values of patriotism/	Various events were celebrated throughout the year Environment day Yoga day Guru Purnima Teachers day Consumer week Nutrition week Breast feeding week Anti-tobacco day Sharad Purnima Independence day Women's day Voter's day Swachta abhiyan
Short term courses	Srujan Cakes and bakes Basic cookery (postponed due to pendamic)
Guest lectures	11 guest lectures were taken up by the experts from various fields
workshops	• Mirror work • Macrame art • 3D model making • BMI • Skill based embroidery • Growth monitoring • Origami/paper craft
To focus on submission of RAR for the third cycle of Accreditation	RAR was submitted to NAAC on 31st August 2019 and college prepared for Peer Team Visit on 10th and 11th Jan 2020

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes

Date of Visit	10-Jan-2020
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	21-Jan-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum delivery and documentation system at S. M. Patel College of Home Science are well-organized. Academic planning takes place before the start of the academic year. The workload is distributed and a schedule is prepared in advance by the timetable committee and incharge of department. The individual timetables, as well as exam schedules, are provided to each teacher. Teachers cover the whole curriculum. The syllabus is posted on both the college and university websites to familiarize students and wards with the program. All new students and their departments are oriented to the college at the beginning of the academic year. Our institution believes in using learner-centric methods to reach out to students. For slow learners, we have remedial instruction. The college's infrastructure and facilities are updated on a regular basis to meet the demands of curriculum and pedagogy. The use of audio-visual aids and ICT materials in the classroom, as well as student presentations and group discussions, enhance the learning experience. The institution has a well-maintained library with the most up-to-date books needed to provide the curriculum. Our teachers are involved in the university; two are senate members, and two are BOS members who ensure that the curriculum is kept up to date with industry demands. To keep up to date and ensure successful curriculum delivery, the institution encourages all teachers to attend syllabus revision workshops and other FDP programs.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Srujan	----	16/09/2019	2	Entrepreneurship	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Food Science and Quality Control	17/06/2019

BSc	Home Science	17/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Home Science	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	47	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Cakes and bakes	04/02/2020	90
Pasti Ki Pathshala	21/08/2019	120
Self Defense	29/08/2019	53
Creative Writing	06/08/2019	51
Certificate Course in interiors	20/07/2020	5
Certificate Course in Fashion Design	20/07/2020	6
Certificate Course in Sports Nutrition	20/07/2020	24
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Home Science (Textiles and Clothing)	27
BSc	Home Science (Family Resource Management)	45
BSc	Home Science (Foods and Nutrition)	53
BSc	Home Science (Human Development)	25
BSc	Home Science (Food Science and Quality Control)	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nill

Employers	Nill
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Annually, students, alumni, and parents provide input on the curriculum through a well-structured questionnaire. The data compiled at the institutional level is based on the statistical analysis of the feedback received. Final-year students have feedback on the program, which is then analyzed at the institutional level. Various certificate and short-term courses, conferences, workshops, guest lectures, lecture series, and project exhibitions are performed based on their suggestions to enrich the curriculum delivery. Teachers input on the curriculum is collected informally at the departmental level and then shared in faculty meetings. It is compiled and communicated to members of the BOS and the Universitys syllabus revision committee during meetings. Every year, at Parents Teachers Meetings, feedback from parents is collected. At the Institute level, the data is analysed and summarized, and any relevant recommendations are discussed. Alumni feedback collected facilitated industry interaction/visits and guest lectures by industry experts. Regularly, interactions with illustrious alumni members are planned. This has helped to raise student awareness and bridge the divide between campus and corporate life. Another recommendation from alumni was to get more student presentations/seminars to maximize student interest in learning. In the year 2019-20 Workshop was organized by the DISHA Career counselling session with Alumni. Departments of FN, FRM, TC and HD organized Guest lectures and workshops by eminent alumni to give practical exposure to students and help them in their career planning. Industries who come to our college for placement provide feedback on the program, and the recommendations made are considered. As a result, feedback allows students and other stakeholders to actively improve study programs.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	homeScience	150	167	145
BSc	FSQC (SF)	30	37	27
		[View File](#)		

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	476	Nill	14	Nill	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
14	14	Nill	7	3	Nill

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students have been allotted to female teachers. The counseling is carried out on promotion of academics, social, emotional, mental, and cultural development of the mentee. Identification of Slow learners and addressing their problems. Advanced learners are encouraged with additional resources. Decreasing the student dropout rate is a concern taken care of by the counselors. Mentors meet once in a month to take an account. Parents/Guardians are contacted when the students have issues in performing their best. She also keeps into account if any student is facing challenges in any subject and intimates the same to the concerned subject teacher. Also, the subject teachers inform the mentor regarding the problems faced by the students. The mentees are encouraged to participate in activities of their interests like literary events, sports, performing arts, career advancement courses, certificate courses offered by various departments in and outside the college. The students facing financial issues are guided to approach the student welfare fund committee for assistance and after a thorough analysis, their issues are resolved. An anti-ragging cell is also functional in the college along with a women cell, internal complaint cell, and grievance cell where the students can put up their matter. All this data is maintained by the mentor on a regular basis and at the end of the year, a copy of the same is submitted to IQAC. The IQAC preserves the data.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
476	14	1:34

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	14	3	Nill	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Bhavana Chauhan	Principal	Gaurav Puraskar, Charutar Vidya Mandal

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

BSc	UH	I	20/11/2019	28/12/2019
BSc	UH	3	30/11/2019	30/12/2019
BSc	UH	5	19/11/2020	16/01/2020
BSc	UH	2	31/08/2020	24/09/2020
BSc	UH	4	31/08/2020	24/09/2020
BSc	UH	6	31/08/2020	17/09/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The assessment is continuous in each subject. 1 internal test, 1 quiz, 1 assignment and attendance are considered in theory subject. The practicals are assessed in the class regularly. One internal test and continuous evaluation score are given weightage. Each faculty apprises the students regarding the evaluation system in the beginning itself. During the academic year, the students are continuously guided and evaluated for their class participation, quizzes, mid semester tests, practicals, assignments, presentations and much more. The marks are displayed on the notice board and students are shown their answer sheets and guided for any improvements. Those who miss the internal tests due to any genuine reason are given the retests. The internal marks are shown to the students and a signature is taken from them as a proof. The internal marks are submitted to the university online. The final assessment of the student is carried out by the University. Those who do not meet the eligibility criteria of the University are detained from appearing in the exam. Students excelling in university exams are rewarded at the Annual Function. This year the students were given online mock test for trials. The final semester exam was conducted in August 2020 for third year students when the pandemic broke out, all the internal examinations were over. The semester exams were awaited which were conducted in August 2020 and the remaining students who could not join in because of the pandemic, gave the exams in November 2020.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year the university sends an academic calendar which the institute adheres to. After a staff meeting, systematic strategic planning is done to this academic calendar, which helps the institute carry out the teaching efficiently. Based on this framework the curricular, co-curricular, and extra-curricular activities are planned. The academic calendar is displayed on the website. Remedial classes are conducted for the students who do not perform well in the internal tests. The regular timetable is displayed on the notice board. All the exam-related circulars and notices are displayed on the notice boards.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.spuvvn.edu/students_corner/syllabi/bsc_home_science/index.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

UH	BSc	Home Science	167	154	92.21

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.smphomescience.edu.in/doc/2021/SSs/sss19-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	00	NONE	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on "Skill based embroidery	Textile and clothing	08/07/2019
Workshop In body Academia	foods and nutrition	18/09/2019
Workshop on Growth Monitoring	human development	15/10/2019
Workshop on 3-D model making	Family Resource Management	09/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	none	Nil	Nill	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nill	Nill	Nill	Nill	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
FRM	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	FRM	6	5.6
National	General	1	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
General	1
FRM	2

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Comfort Aspects of the Rural Women with respect to their hand tools while working in MGNREG	Nidhi Gupta	Compliance Engineering Journal	2019	Nill	S. M. Patel College of Home Science	Nill
Assessing Modular Kitchen through an Ergonomic Lens: A	Dr. Nidhi Gupta	International Journal of Engineering Science Invention	2019	Nill	S. M. Patel College of Home Science	Nill
A Study to Analyze the Women Employment Generated Th	Dr. Nidhi Gupta	Asian Journal of Home Science	2019	Nill	S. M. Patel College of Home Science	Nill
Knowledge, Attitude and Practices Related to Household Waste Management: A Review	Ms. Kalpana Srivastava and Dr. Nidhi Gupta	Journal of Emerging Technologies and Innovative Research	2019	Nill	S. M. Patel College of Home Science	Nill

Standardization of The Scale to Measure the Practices of T	Ms. Kalpana Srivastava and Dr. Nidhi Gupta	Journal of Emerging Technologies and Innovative Research	2019	Nill	S. M. Patel College of Home Science	Nill
Standardizing the Scale to Measure the Attitude of The Ho	Ms. Kalpana Srivastava and Dr. Nidhi Gupta	International Journal and Applied and Basic sciences and Computing	2019	Nill	S. M. Patel College of Home Science	Nill
Relationship of Anxiety Individuals with and without joint Hyper Mobility	Ranjit D Bhagora	Emerging Trends in Higher Education	2020	Nill	S. M. Patel College of Home Science	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nill	Nill	Nill	Nill	Nill	Nill

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	16	8	8
Presented papers	Nill	1	Nill	Nill
Resource persons	Nill	2	Nill	10

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
data uploaded in	Nill	Nill	Nill

excel sheet			
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 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Thalesemia Check up camp	Appreciation Award	Indian Red Cross Society ,Ahmedabad	63
Republic Day Parade camp	5 Cadets selected for second RDC camp, One was awarded for Flag Area	NCC Unit	5
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 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
data entered in excel sheet	Nill	Nill	Nill	Nill
View File				

3.5 – Collaborations

 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research seminar	final year students	college gymkhana fund	2
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 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
the data is attached in excel sheet	Nill	Nill	Nill	Nill	Nill
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 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

Nil	Nill	Nill	Nill
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10.8	10.7

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL-2	Fully	0.2	2007
RFID	Fully	Nill	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11671	Nill	23	Nill	11694	Nill
Reference Books	2000	Nill	Nill	Nill	2000	Nill
e-Books	30000	Nill	Nill	Nill	30000	Nill
Journals	17	Nill	3	Nill	20	Nill
e-Journals	30000	Nill	Nill	Nill	30000	Nill
Digital Database	1	Nill	Nill	Nill	1	Nill
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill
Library Automation	1	Nill	1	Nill	2	Nill

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nill	Nill	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	128	33	128	0	0	5	49	20	0
Added	25	25	25	0	0	0	0	20	0
Total	153	58	153	0	0	5	49	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0.38	0.37	23.7	23.47

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The governing body of the College along with the Principal decide the guidelines for overall development and accordingly frame policies. There are different committees to look into maintenance and other infrastructural facilities. • Purchase Committee: The committee along with the Principal scrutinizes the proposal of fund utilization based on need and requirement to ensure optimal utilization of funds allocated to the respective departments each academic year. The budget is prepared every year and given to each department. All senior faculties of the department are requested to spend money accordingly. All major decisions are taken by the principal along with management after their approval purchasing process is initiated. The Mandal approves the rate contract of the vendors. Three quotations for the purchase of any equipment/furniture are invited from which after negotiation orders are placed in consultation with the Secretary of CVM and the purchase committee of

the college. The purchase committee comprises of Principal, three faculty members, and the head clerk. The grants received from external agencies are utilized for research purposes by purchasing required equipment. This equipment is transferred to the department of the college once the project is over. The decision is finalized on the basis of quotations. • Library Advisory Committee The library has an advisory committee with a Librarian as convener and faculty members nominated as members of the committee by the principal. This committee meets to discuss the function, requirements, utilization of resources, distribution of funds, and other matter pertaining to the library. • Infrastructural Guidelines and policies (For use, repair and maintenance) ? Use of classrooms: Class representatives have to report any breakages/ non-functioning of instruments (LCD) in the maintenance register and report to the concerned authority. ? Use of Mobile Phones in College Premises: Students are permitted to use mobile phones ONLY in the common room, canteen and in the garden during the break from 1.45 pm –2.15 pm. Phones are to be SWITCHED OFF and placed in the bag during class hours. Students are permitted to charge their phones only in the common room. Students are responsible for the safekeeping of their mobile phones. ? Use of Laboratories Students is not permitted in the laboratories without the presence of the faculty teacher. There are written rules to be followed by the students in the laboratories. ? The maintenance required for equipment's/installations/repair/servicing/annual maintenance and other infrastructural facilities is reported in the office and then they forward it to Charutar Vidya Mandal and they take the action. There is a dead stock register maintained where non-functional equipment is mentioned.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	POST METRIC SCHOLARSHIP	89	46925
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
ON THE JOB TRAINING	01/12/2019	20	Food industries
BLOCK PLACEMENT (ECCE CENTRE)	24/06/2019	27	Schools
INTERNSHIP: Human Development	27/11/2019	22	Old age homes, Mahila Sagthan and Chidren School
VYAKTITVA- a personality and	19/06/2019	154	Placement cell, S. M. Patel college

soft skill development workshop			of Home Science
Yoga training	18/06/2019	325	S.M.Patel College of Home Science
International Yoga Day celebration	21/06/2019	170	Charutar Vidya Mandal, Vallabh Vidyanagar
INTERNSHIP: Family Resource Management	20/12/2019	30	Hotels, Clay art and Consumer Protection center
INTERNSHIP: Foods and Nutrition	01/12/2019	51	Hospitals and Aanganwadi
Personal Counseling	08/07/2019	406	S.M.Patel College of Home Science
Remedial Coaching	Nill	Nill	Once a week to slow learners in each subject
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Avenues of Home Science in Hospitality Management" by Margee Similkar Panache Academy Vadodara	Nill	154	Nill	Nill
2019	"Career Counselling" by Mr Deep Rajput Dark Horse Academy	197	Nill	Nill	Nill
2019	Training workshop- "International Auditing System and Process-FSMS"	Nill	38	Nill	Nill
2020	"Vyakt"itva 2.0 Workshop	139	Nill	Nill	Nill

	by Mr Alpesh Dhyey Academy				
2020	Mega Placement Fair by Government of Gujarat under KCG	Nill	30	Nill	Nill
2019	Opportunities and Counselling for higher studies in textiles and clothing by Dr. Madhu Sharan	Nill	27	Nill	Nill
2019	Short term course"SRUJAN" by Ms.Vaishali Dave Pidilite Co. Ltd. Vadodara	Nill	47	Nill	Nill
2019	Guest Lecture by Ms. Bhamini Amin, Asst. Manager sales, Mabhubhan Resort and Spa on Earn While You learn	Nill	47	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
17	17	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Excel Sheet Attached	58	33	Rajashree ITI, Umalla, Ankleshwar	10	10

5.2.2 – Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	Nill	Data is uploaded in Excel Sheet	Nill	As data is more it is uploaded in Excel Sheet	Nill

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Yog, vyayam and khelkood Dhara : 25 activities	College and University	350
Gyan Dhara : 7 activities	State and College	180
Sarjanatmak Abhivyakti Dhara : 6 activities	College and University	69
Kala Kaushalya Dhara : 20 Activities	College and University	39
Natya Dhara : 4 Activities	College and University	30
Samudayik Dhara : NSS – 36 Activities	National, State, University, College	250
NCC Activities : 30 Activities	National, State, College	35
Geet Sangeet Nritya Dhara: 4 Activities	College and University	40

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Ek Bharat Shrestha Bharat-2	National	Nill	1	2019000010	Ms Sohini Chauhan

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students committee formed in 2019-20: Representation of students on various academic and administrative bodies/committees of the institution Saptdhara activities-'Sapthdhara' is an initiative of Department of Higher Education, Government of Gujarat providing a cultural platform to students focusing on various areas of education, art and knowledge Gyan dhara (knowledge band), Sarjanatmak Abhivyakti Dhara (creative expression band), Rang, Kala Ane Kaushalya Dhara (fine arts band), Naatya Dhara (theatre band), Geet-sangeet Ane Nrutya Dhara (music and dance band),Yog,Vyayam Ane Khelkud Dhara (yoga and sports band), Samudayik Seva Dhara(community/ social service band). Pragati-The Annual Magazine of the college focuses on creative thinking, expressing and writing skills of the students, wherein articles collected by the magazine secretary are edited by the committee and then published in the magazine. Discipline committee- The discipline committee helps to maintain overall discipline of college also taking care of cleanliness of college premises, water rooms, wash rooms, garden, cafeteria, parking etc. Landscape and surrounding committee- Selected faculties and four students' members of this committee takes care of the aesthetic looks of the college premises including green lawns and various plantations. Publicity committee- Responsible for updating and publishing of college activities in local newspapers and on the notice boards. Hostel committee- The committee takes care of hostel students, their facilities, medical, food, leave permission, health and well- being of hostel inmates. IQAC committee- The General Secretary with 2-3 student representatives actively participate and discuss the student problems and suggestions in front of various stakeholders. Class representatives- The class representatives ensure the discipline and order of their concerned classes as well as look into classroom cleanliness, physical facilities and regular commencement of classes. Grievance Redressal committee- consisting of General Secretary (i.e. a student) in presence of Vice President (i.e. a faculty) and the President (i.e. principal) open the suggestion /grievance box and discuss, redress complains, take note of suggestions by maintaining a register. Eco club- formed at first year level where students perform activities in group like Best out of waste, tree counting for campus diversity, talks on various topics concerning environment like beat the plastic, cancer awareness etc. Library Committee- The committee looks into care and maintenance of library facilities for the students. Apart from these above activities in various committees every year student council plans, collect funds and organizes Teacher's Day, Garba Utsav, Guru Purnima, Talent's Day, Farewell Parties, Independence Day, Republic Day etc. Saptdhara, IQAC, Career and placement and UDISHA, Hostel, Alumni, Publicity, Green club, Magazine, Discipline and central committee(student governing body) 2. Regular meetings were organized by president, vice president and general secretary once a month. 3. Meetings were organized with faculty in-charge and student secretary for planning and execution of various in-house and university level events

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

117

5.4.3 – Alumni contribution during the year (in Rupees) :

40000

5.4.4 – Meetings/activities organized by Alumni Association :

A one-day alumni meet was organized at S. M. Patel College of Home Science on 29th December 2019. Ex-students of the batches up to 2018-19 were invited through personal contacts and WhatsApp group. A formal program was carried out with two eminent alumni of our institute namely Ms. Paresha Patel and Ms. Ruchi Vaidya as guests of honors. Ms. Paresha Patel was a student of the first batch and retired as Associate Professor from the same institute. Ms. Ruchi Vaidya graduated from this college in the year 2011 and working as a diet counselor for film celebrities as well as visiting faculty in dietetics with Home Science colleges. The session was chaired by Dr. Bhavana Chauhan, the Principal. Ms. Tanvi Makwana, faculty along with Ms. Simran Kumavat, (the general secretary for the year 2019-20). Dr. Bhavana Chauhan welcomed the guest and alumnae along with namely the aim of the meet. She also thanked alumnae who have so far rendered their services in various activities of college namely syllabus framing from time to time, student placements, delivering expert talks in their area of expertise, financial donations, etc. Later on, Ms. Paresha Patel talked about her experiences down the memory lane of her student days, comparing it with the facilities and infrastructure we had today. Dr. Ruchi Vaidya shared her journey starting from this college and the manner it helped her to grow in the professional field. Afterward some of the alumni like Dr. Komal Chauhan (Professor, M.S.University), Ms. Manali Rathod (officer-trainee, Arvind Mills), Ms. Nikunj Kapadia(CEO, Champaklal Chaganlal Homeo Pharmacy) about the knowledge gained and skills achieved as students of this college and how it helped them in their careers. The alumnae also gave suggestions regarding the strengthening of language and communication skills which can be introduced as training modules or as practical courses in the new syllabus. In the end, Ms. Tanvi Makwana delivered the vote of thanks to all guests and alumni. Approximately 78 alumnae physically attended the event.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our Institution practices of Decentralization and Participative Management as we all are conscious that the success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. The Management (CVM), Principal, College Administration, the staff and students, and all the stakeholders and helping hands have a role to play in the ecosystem of building the college environment. Their involvement and cooperation in devising and implementing decision-making policies for academic and administrative affairs through various bodies and committees have contributed to the progress and success of the college. The institution focuses keenly on decentralization by providing equal opportunity to different committees with specific functions, which cater to the needs of the institution for the ongoing progress and development of the Institution. Our Management committee takes care of infrastructure facilities and finances which fulfill the quality needs of higher education to reach the set goals of the Institution. The list of required apparatus/appliances and tools to upgrade the standard of amenities which supports effectively the teaching-learning and research aspects are acquired from concerned departments, with the consent of in-charge teachers and lab assistants, and students after discussions. The Management, Principal, and heads of the departments guide and articulate the available resources and provides freehand to the head of the departments to

carry out the activities in order to reach the expected maximum standard, in turn, to motivate the teaching and non-teaching faculty to work according to the goal set. The head of the department in turn delegates the responsibility of acquiring three quotations from different companies, for each equipment/appliance, one of which is then approved by the principal and then finally procured by the department. The process involves all the concerned staff of the department. The institution promotes the culture of participative management at the strategic level, functional level, and operational levels. The Management, Principal, Teachers, and the IQAC along with stakeholders are involved in defining policy procedures, framing guidelines and rules regulations pertaining to the smooth functioning of the college. The Principal, Heads of the departments, teaching and non-teaching faculty along class student representatives together concentrate on fostering the progress of the institution by sharing the responsibilities and participating in the growth of the institution, and acting according to the aims and objectives of the Institution. The Principal in consultation with the IQAC and the teachers of different committees and the student body plan and implement different academic and non-academic activities of the college. The college went through a process of experiencing the third cycle of NAAC assessment, all the teaching and non-teaching faculty were assigned(for 5 years) different criteria to each team (team of two faculty) to work in smooth coordination towards the progress of the college. Every five years, the composition of different teams, including IQAC is changed to ensure uniform exposure of duties for academic and professional development of faculty members. Students and office staff join hands with the Principal, IQAC, and faculty for smooth execution of

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	In the area of curriculum development, the college has the freedom to develop its own curriculum, under the Sardar Patel University, followed by the guidelines provided by UGC. All teachers of the college are, directly or indirectly part of the curriculum development process according to their expertise: either as members of boards of studies or as experts involved in devising or preparing curriculum, to be used in the university. The suggested curriculum by the expert teacher gets scrutinized by the team of the department before finalizing. The suggested curriculum is then presented before the Board of Studies for the final approval.
Teaching and Learning	The college has always aimed at effective curriculum delivery through a well-planned and documented teaching-learning process, which has received new impetus since the introduction of the new Choice Based Credit System from

	2018. Teaching plans are based on an academic calendar. Multimedia teaching aids and ICT supplement the teaching-learning process. Special lectures are organized, featuring faculty members and other experts from different institutions. We also ensure state of the art lab facilities, Computational facilities, Library along with competent faculty.
Examination and Evaluation	Examination and Evaluation The different departments of the college are required to prepare their students according to the University-prescribed syllabus, to sit for examinations held according to the university-recommended schedule. For example, the internal theory and practical examinations of six semesters under the CBCS were held twice in the college, in July/August and the corresponding examinations of semester 2 were held in January/February. The pattern and nature of questions for theory/practical, assignments set by the college are in accordance with the criteria or pattern prescribed by the different boards of study. The CBCS has brought about radical changes in the syllabus as well as in the system of evaluation. From the very beginning of every semester, students have been made aware of these changes, which now include evaluation on the basis of attendance, internal tests and assignments before the end-of-semester examinations conducted by the University. Moreover, the college encouraged faculty members to attend workshops for better understanding of the new systems of evaluation.
Research and Development	The college has always believed that the quality of academic research not only may be reflected in the quality of classroom teaching, but also may be helpful in addressing problems locally and globally at large. Accordingly, the college encourages faculty members to present and publish research papers and attend conferences. Teachers are given permission to enable them to do their coursework in PhD. The college also provides teachers with assistance to organize seminars and conferences.
Library, ICT and Physical Infrastructure / Instrumentation	The college utilizes its infrastructure and learning resources to the optimum so that vision and

mission of the institute is achieved. Some of the features of the policy adopted by the college for infrastructure are as follows: The college ensures optimal allocation and utilization of the available financial recourses for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students. PHYSICAL INFRASTRUCTURE: Physical facilities includes laboratories, classrooms, computer lab, language lab, library, Auditorium, Gym, Indoor sports and cafeteria and lawns are made available to the students who seek admission in UG courses as well as certificate courses and distance learning courses and Institute for self-defense. ACADEMIC AND SUPPORT FACILITIES: The academic facilities like classrooms and laboratories include equipment, software and smart boards which are used frequently by the students for curricular and co-curricular activities. Every department maintains a stock register for the available equipment. Annual stock verification of all departments is a regular process and keep account of non-functional equipment. Outsource person and instrument supplier to maintain the instruments and equipment whenever there is requirement. Library is maintained by provision of budget by College administration and UGC. The library is provided with LAN facility for the computers and they are loaded with the library software. Only the students and faculties have an access of the library. The RFID have been installed and as it is in the warranty period so will be maintained by the supplier. Computer, LCD and printer of the college are maintained regularly by a responsible faculty (committee). As and when any computer or other mass media equipment need any assistance, in charge faculty members was informed and the complaint is resolved as early as possible. The sports facility includes indoor gym, common ground owned by trust and university and are maintained by the college and hygiene is maintained by the support staff hired on the contractual basis. The college

	has maintenance committee that oversees the maintenance of buildings, classrooms and laboratories. The maintenance committee conducts periodic checks to ensure the efficiency / working condition of the infrastructure.
Human Resource Management	In centres of higher education, human resource management is a constantly evolving area of concern, but one of its most important aspects is the emphasis on providing faculty members with scope to grow and develop within their working space. This college has always encouraged its faculty members to grow in the workplace, and this is achieved by encouraging staff members to avail themselves of opportunities to attend orientation programmes. Faculty are also encouraged to participate in FDPs and major/minor research projects and their progress and achievements are duly put on record. The encouragement and concern has enabled one student to complete her PhD in this year and three faculties are in the process of completing PhD.
Industry Interaction / Collaboration	There are number of MOUs signed by the institute earlier in collaboration with which college intents to work .the college has collaborated with number of institutes for the internship/ block placement of their students
Admission of Students	Admission of Students The Admission Committee of our College, comprising our Principal and all faculty members as well as a few senior non-teaching staff members work tirelessly to ensure fair and hassle-free admission of students. With the entire admission procedure being online, the students too feel convenient to monitor the process themselves, without having to move physically from their place to college. The admission cut offs are decided by the departmental heads in consultation with the Principal. Although the same might vary depending on the overall Higher Secondary results, for those who aspire for graduation. The college has been carrying out the students admission procedure, where the online support for the same is provided by the institutions website developer.
6.2.2 – Implementation of e-governance in areas of operations:	

E-governace area	Details
Planning and Development	**The colleges vision and mission statement is clearly uploaded on the institutional website. Further development plans and strategies are also to be displayed on the website as and when applicable. For all Governing Body meetings, the minutes and resolutions by circulation are sent by email to the Governing Body members and also made available as hard copies.**
Administration	**The MIS software enables the college authorities to exercise full supervision over all the service modules in the office. The Principal is in touch with teaching and non-teaching staff members, as well as with GB members, through email. Notices and other kinds of administrative information are put up on the college website. The college office is fully automated and equipped with internet connectivity as well as Closed circuit television system monitored by the Principal. An internet links the college office with the Principals office for online supervision. A biometric system to record attendance has been already installed to record the attendance of permanent faculty members, part-time faculty, and ad-hock staff.**
Finance and Accounts	**The data and accounts are managed through Tally software. the handling of all CPE funds is also done through this software with constant check that the heads are not exceeding the expenditure done**
Student Admission and Support	**Admission of the students in the college is done through the SPU portal and even the counseling groups of students with their mentor are also handled through Whatsapp so that the student can approach the teacher/counselor whenever the need arises.**

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	**00**	**Nil**	**NIL**	**Nill**

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Nil	Nill	Nill	Nill	Nill

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development programme on Teacher Development Training Program	3	18/05/2020	23/05/2020	06
HRDC-Sardar Patel University, Vallabh Vidya nagar	1	23/09/2019	06/10/2019	15
Multidisciplinary Approch to Quality Enhancement in Higher Education	1	23/05/2020	29/05/2020	07

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• Leave has been granted for career advancement (participating in Orientation/ Refresher courses/short term	• Residential facility is provided by Charutar Vidya Mandal Trust. • Uniforms are provided to support staff. • Flexibility in timings	• Awareness of government scholarships for students belonging to backward classes, minorities, etc was created and help was

courses). • Staff is encouraged to attend workshops and conferences at local/national/international levels. Leave is granted to attend the same. They are also motivated to present papers and posters. • Residential facility is provided by Charutar Vidya Mandal Trust.

are permitted on days when staff require a short time for urgent personal work. • Staff were able to avail facility of various health check-ups like thalassemia and anaemia detection.

rendered in availing this. • Financial support to needy students by the faculty. • Hostel facility available for outstation students. • Availability of a counselor on campus, as well as a gymnasium to promote mental and physical wellbeing. • Students were able to avail of various health checkups free of cost e.g. thalassemia and body composition analysis (BMI) • Indoor sports are organized to encourage physical exercise and good sportsmanship. An annual sports day is held at the University Sports Ground.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal and external financial audits regularly. The college has both internal and external audit mechanism to verify income and expenditure from different sources and grants received from UGC and income from fees etc. The internal audits are conducted regularly by the auditors of CVM. Along with this, an audit firm is hired for regular audit of the college. The periodically external audit is carried out by the reputed chartered accounting firm Apaji Amin. Accounts of the college are also audited by the State Government, department of higher education. After errors when pointed out by the audit team are immediately corrected and steps are taken to avoid such recurrence of errors in the future.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
individuals (Alumni)	40000	student welfare
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6.4.3 – Total corpus fund generated

40000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	UGC-NAAC	Yes	Principal, IQAC Coordinators

					and senior faculty of each department
Administrative	Yes	Aapaji Amin	Yes		Principal, IQAC Coordinators and senior clerk

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Suggestions from parents are always welcome for the growth of the college. Parents sponsors prize in some functions like Garba celebration. Some parents paid fees for needy students.

6.5.3 – Development programmes for support staff (at least three)

Road safety awareness campaign Oath on voters day Vyasanmukti sapath (Rakhi day celebration) Awareness on COVID -19 pandemic (Mask distirbution by NSS)

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Regular meeting of Internal Quality Assurance Cell (IQAC), timely submission of Annual Quality Assurance Report (AQAR) to NAAC, Feedback collected, analyzed, and used for improvements 2. Alumni registration process in the pipeline 3. Participation in NIRF

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	International Yoga day celebration	21/06/2019	21/06/2019	21/06/2019	105
2019	Orientation programe	04/07/2019	04/07/2019	06/07/2019	125
2019	Alumni meet	29/12/2019	29/12/2019	29/12/2019	47
2019	Research Seminar for promoting Research Culture among Home Scientist	30/12/2019	30/12/2019	31/12/2019	110
2020	Peer team visit (NAAC)	10/01/2020	10/01/2020	11/01/2020	400
2020	Parents - Teachers	12/02/2020	12/02/2020	12/02/2020	85

2020	Internatio nal Women's day celebration	08/03/2020	08/03/2020	08/03/2020	82
2020	Feed back of students	25/04/2020	25/04/2020	25/04/2020	110
2020	Workshops and short term courses conducted	Nill	Nill	Nill	Nill

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Skill development workshop on the subject- "mirror and velvet work"	08/07/2019	08/07/2019	25	Nill
Took students for movie "Super 30" to develop attitude towards hard work and studies	27/09/2019	27/09/2019	305	Nill
A workshop was organised for students of drama club on acting skills "Face Off"	30/08/2019	30/08/2019	30	Nill
A three day training programme was organised for staff and students on "Basic Yoga"	18/06/2019	20/06/2019	325	Nill
Fit India Movement and selfdefence workshop was conducted in collaboration	29/08/2019	29/08/2019	53	Nill

with Pratibha Academy				
workshop was organised for students council on the topic-"time management fight with yourself" in collaboration JCI Anand Round town	05/09/2019	05/09/2019	23	Nill
Skill development- a certification programme on "body composition analysis in metabolic syndrome" organised by Inbody academia, Bombay	28/09/2019	28/09/2019	17	Nill
Skill-development-"Srujan" a certificate programme	17/09/2019	18/09/2019	47	Nill
Skill development-A training was organised by the foods and nutrition department on FSMS-training and auditing systems and process for food industries by One cert international, Mumbai	19/09/2019	20/09/2019	38	Nill
Skill development-A workshop on 3D model	09/01/2020	10/01/2020	15	Nill
Awareness programme was conducted for students on Polycystic ovary syndrome by Akansha	10/02/2020	10/02/2020	115	Nill

Hospital				
Participation in Greenathon organized by Vidyanagar Nature Club	09/02/2020	09/02/2020	15	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
16,57

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	1
Physical facilities	Yes	Nill
Ramp/Rails	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	Nill	23/08/2019	2	Earn while you learn scheme in Madhubhan Resort	Having an alumni working in resort near college helps students avail this facility	10
2019	Nill	Nill	01/12/2020	15	Internship in dietetic department of Shri Krishna hospital	Having an hospital approved by Indian Dietetic Association nearby gave student an opportunity to train under experienced dietitian	10

2019	7	8	05/08/2019	2	Preparation and distribution of Nutri-bar to beneficiaries of Sangodpura, Anand in collaboration with Rotary Anand Milk City	Importance of use of Lactogouges in form of low-cost recipe	35
2019	Nill	Nill	02/09/2019	1	Recipe competition for school children using Pumpkin as main ingredient in recipe	Importance of use of pumpkin as effective low cost source of vitamin A in school children	48
2019	Nill	Nill	24/09/2019	1	Rally for public on Eat-Right-Movement	Advocated eat right movement	42
2019	Nill	Nill	24/12/2019	1	Seminar in Anganwadi training centre	To create consumer awareness	48
2020	Nill	Nill	10/02/2020	1	Awareness Programme on PCOD	Awareness on importance of getting regular check up	100
2019	Nill	Nill	02/08/2019	2	Cleaning of old age home in lambvel	Welfare activity	24
2019	Nill	Nill	01/09/2019	1	Talk for Aged people of community from	Health awareness programme	50

| 2019 | Nill | Nill | Nill | 1 | Talk on healthy recipes for Infants | Health awareness Programme | 365 |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
In the process	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Fit India movement and self defence workshop	29/08/2019	29/08/2019	53
Rally to create awareness of Eat Right Movement	24/09/2019	24/09/2019	60
Earn While you Learn	23/08/2019	24/08/2019	10
Talk on Positive Attitude and Personality Development	30/08/2019	30/08/2019	100
"Know yourself"	19/06/2019	19/06/2019	154
Guest Lecture "Soft skills employability"	21/06/2019	21/06/2019	150
A seminar was organised by placement cell for college students by Dark Horse Academy on "Career Counselling-competitive exams when and how"	04/09/2019	04/09/2019	197
participate in Republic Day Parade, New Delhi	26/01/2020	26/01/2020	2
talk was organised by placement cell on "Interpersonal behaviours skills" by Dhey Academy	02/01/2020	02/01/2020	139
International Yoga Day Celebration	21/06/2019	21/06/2019	150

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college tries to maintain an approach in its formal and nonformal courses, making it a point to inculcate values of environmental sustainability in the students so as to create a community of students and citizens practicing such initiatives on and off the campus. • Participation in Greenathon organized by Vidyanagar Nature Conservatory • Cloth bags made from used clothes were distributed in and around the vicinity. • Green Audit was carried out in this academic year • Organized student's competition on reduce, reuse and recycle. • Short documentary Films on the environment • Water Testing was carried out at two water tanks and two water coolers on different floors. Water was found to be safe for usage. • Cleanliness Drive • Swachh Bharat Campaign • Anti Plastic Campaign • Tree Plantation in collaboration with VNC club, talk on save trees and save the environment. installed Incinerators for sanitary napkins, using organic waste disposer for garden/kitchen waste, Installed Rainwater harvesting system

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Capacity building of students to develop better individuals and a better nation. 2. Objectives of this practice: Capacity building is the process where people organizations and society unleash, strengthen, create, adapt and maintain capacity over time. The college through its academic calendar plans various activities under Saptdhara an initiative by the Gujarat government so that an individual participates in various activities to build and enhance knowledge and skills. The college has grown into an excellent education center specializing in contemporary womens professional and specialized needs. The extracurricular and co-curricular activities aim to develop our students' skills, capacity building, empower them with a focus on updates on national and global issues and concerns. 3. The context: The extracurricular and co-curricular activities aim to develop students' skills, capacity building, empower them with a focus on updates on national and global issues and concerns. Emphasis is on capacity building and sensitization to help individuals, families, society, and nations. This is done through activities like community services, religious and spiritual discourses, leadership programs, peer advisory, student governance, recreation and sports, debates, and public speaking activities. 4. The Practice: At the end of each academic year, the principal and IQAC coordinator prepare an academic calendar for the coming year in which activities to be conducted throughout the year are planned. The academic year starts with the selection of the vice president of the student's council and all activities fall under the vice president's purview. All activities are categorized under seven heads basically known as Saptdhara initially it was initiated by the knowledge consortium of Gujarat. The activities like community services and service learning provide so many rich opportunities for the students to deepen their understanding of others and self and these activities bring students into contact with real human problems and challenges. Religious and spiritual activities help students to explore the inner life and to find a sense of wholeness and integrated life which will help them to face challenges when they will enter the work sector. Through peer advising and leadership, students responsibility, understanding of others, and self-awareness are the responsibility of advising and leading peers. There are many opportunities in college settings for students to serve as peer advisors and leaders and these roles can provide powerful moral development experiences. Participation in student governance organization and activities students learn best by doing. There are few areas of campus life where students are given responsibilities for independence and self-governance in activities such as

student government, students club, and organizations. In these leadership roles, students have many opportunities to share institutional governance by creating program policies and procedures rendering fair and just decisions and bearing the consequences for action they take. In recreational roles, students mediate conflicts, facilitate fair play such experiences can be very influential in providing self-reflection, personal ethics, and decision-making. Students' activities like debates, public speaking where they can talk, discuss arts and politics or any other relevant issues like environmental conservation, they can display craft and creations in form of exhibitions. A thoughtfully designed program can contribute to a rich campus environment that they carry forward to the workplace. 5. Evidence of success: Different workshops to enhance skill like teaching embroidery through experts, learning to relate body composition with different diseases, earn while learn scheme, self-defense, and yoga workshops. • Students plan and execute different activity with the help of faculty in charges debates, song and dance competition, workshops, sports day, consumer week celebration, national nutrition month celebration, teacher's day, Independence Day, Republic Day, Vallabh Vidyanagar Day, Mahatma Gandhi Jayanti, Sardar Vallabh Bhai Patel Jayanti, Bhai kaka Day, etc. • Participation in Youth Festival and University and state-level sports competition, NCC, etc. gives them the confidence required to deal with problems and how to solve them and adjust in all kinds of situations. • Through NSS activities they learn to solve the communities' problems and getting sensitized in general. • The later part of the year the students realized how big the pandemic of COVID -19 was and they did activities to boost the morale of fellow students and the general public through videos and posters. They learned to be mentally strong to face any situation. 6. Problems encountered and resources required: The problems faced by the institutions were: • Being Girls college and many enrolled students from nearby villages could not participate in the program as they could not find time to practice or stay back due to transportation issues as the frequency of bus services was few. • Many students from particular sect-like Rabari, Darbars, Muslim students were not allowed to participate in extra-curricular activities if they were conducted outside especially youth Festival, sports or debates, etc. • The few intellectual students found it a hindrance in studies as they thought doing extra and co-curricular would take up their time and not perform well in exams. • The college has provision to provide all resources so as such no problem was seen in this area. Best practice:2 1. Title of the practice: Promotion of extension practices, improving skills, and nurturing entrepreneurship through teaching and learning imbibed in the curriculum. 2. Objectives of this practice: The syllabus is designed in such a manner that it aims towards building the skills of students to experiment with the knowledge acquired, apply the concept to strengthen the learning process. Skill-based learning is about planning, implementing, and analyzing skills gained through the knowledge-based learning method. The curriculum helps students to motivate to think logically, apply the insights. Skill-based education in all departments of home science sparks ? Creativity ? Develop critical thinking ? Enhances collaborative problem solving ? Builds effective written and oral communication ? Hones leadership Entrepreneurship helps the students to create innovative built entrepreneurial values and awareness. Students learn about new schemes and facilities available to new entrepreneurs. The aim of introducing the course is to develop skills and successfully initiating expanding, diversifying, and managing the business enterprise with a focus on understanding real-life business. 3. The context: As a part of the vision-mission of our college, we aim to enrich professionally and personally students of a rural and urban area. By providing knowledge to improve social responsibility through extension activities, we provide a rich opportunity to deepen the understanding of others and bring students into contact with real human problems. 4. The Practice: A lot of new processes have been adopted by the institution to promote skill-based learning, entrepreneurship, and

extension activities. Experiments in all fields of home science, medical nutritional therapy planning diets using videos to study concepts, dress designing and making, interior designing, and exhibition is conducted so they have an opportunity to earn while learning. Students learn different art forms, color techniques, preparing artifacts, and having a balwadi as a laboratory they get a chance to practice their skills while handling children. Various visits are planned like in blind school, old age homes, food processing industry, hotels, building sites, etc. students are given projects where they conduct surveys and prepare new product in the field of Food Science, dress designing, models for houses, artifacts, games for children, etc which gives them the confidence to take a step further once they graduate from college. Students take part in NSS and NCC camps, conduct demonstrations on adulteration and foods in Anganwadi, interact with children in schools, do role plays in slum areas, old age homes, etc. They participate in various seminars, conferences, organize events in which they are in charge to show their skills, develop entrepreneurship and learn social responsibility. 5. Evidence of success: The success story is: • Earn while learn scheme. • Visit old age homes, blind schools, building sites, food processing industry. • Certificate courses in Sports Nutrition, Interiors, and Fashion Design. • Small research in seminar subject. • Development of novel foods by Food Science and Quality Control Students. • Through various activities like NSS, National Nutrition Month, Mothers Milk Week, Consumer week, conducted demonstrations, role plays lectures, for the general public. All these activities help in the development of skills and take a step forward for entrepreneurship. 6. Problems encountered and Resource required. Support of the community is less, and stakeholder participation is required.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.smphomescience.edu.in/doc/2021/SSs/BPractices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

"Rastrashya Shava NariAsti"- (Women is our tomorrow) Empowering women through holistic development. Education is a process by which a person's body-mind and character are formed and strengthened. It is bringing of head, heart and mind together thus enabling a person to develop an all-around personality identifying the best in him and her. The vision of this institution is to mold and empower students in pursuit of knowledge values and social responsibilities and help them achieve excellence in various fields, thereby preparing them to face global challenges. The institutes distinctiveness is empowering women through holistic development. Empowermentstrengthens the innate ability by the way of acquiring knowledge, power, and experience. Education is a milestone in women's empowerment. It is the most important tool to change position in society. It can bring about positive attitudinal change. Home science education provides complete equal access to and control over factors contributing such as empowerment in terms of skills, technical, health, psychological, spiritual, value education, and professional empowerment. Empowerment through Skill development: The curriculum of the college is designed in such a way that each specialization not only prepares students for a job like fashion designers, interior decorators, dietitian, government officials, CDPO's Teachers, counselors, dietitians but also, boost their performance by improving the quality of work in which they are involved. The courses are designed in such a manner with training, practicals, workshops, as an intricate factor that is easy for them to present, communicate and analyze be it a digital platform or any other. It also helps them procure self-employment but also helps in taking

an active role in decision making. Empowerment through health: one of the major factors in women empowerment. The college organizes various health check-up camps in collaboration with a local hospital, a thalassemia awareness program, celebration of national nutrition week where activities are conducted to promote good eating habits, sports activity, yoga workshops to ensure better habit of keeping fit, all these activities create a positive attitude towards healthy behaviour. Since home science provides knowledge regarding every aspect of life like one of these are psychological empowerment like self-esteem, confidence, wellbeing, happiness, etc. many activities are conducted like public speaking, peer teaching, working in Anganwadies, NSS camps, NCC, etc. and all the knowledge gained enables them to take decisions independently. Spiritual empowerment holds the key to freedom and raising the status of women in society. Activities conducted by SarjanatmakAbhivyakti Dhara, Gyan Dhara equips our girls with self-awareness and spiritual power within themselves, without this it is very difficult to sustain the confidence that comes with good education and a job. A prerequisite to women's power is value-based education which refers to a wide gamut of learning and activities ranging from physical and mental health, hygiene, etiquette and manners, civic rights, etc. curricular and co-curricular activities and theory courses like personal empowerment, women's issues, guidance and counseling, ICT training in computers, AUTOCAD, etc help in capacity building as a principal feature of Home science thus leading the community towards a progressive society.

Provide the weblink of the institution
http://www.smphomescience.edu.in/doc/2021/SSs/InstitutionalDistinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

 The college intends to work on the suggestions of the NAAC peer team like registering the Alumni of our college, making a knowledge repository, publish research papers in UGC care journals, motivate faculty to apply for research projects, and focus on the skill development of our students by conducting workshops. The IQAC team in coordination with the principal is utilizing CPE funds with the best possible options, including lab augmentation and the latest teaching aids that can improve the overall understanding of the subject. The plan also includes strengthening placement derive by collaborating with institutions of esteem and organizing more ICT-enabled programs for teaching and non-teaching staff in the coming year 20-21. The setting up of an innovative cell in collaboration with SSIP- SPU is also in the pipeline which can encourage students for start-ups. Organize Faculty Development Program.