# **The Annual Quality Assurance Report**



(Year of Report 2017-18)



Submitted by

# S.M. PATEL COLLEGE OF HOME SCIENCE

(A Charutar Vidya Mandal Institute) Accredited 'A' by NAAC Affiliated to Sardar Patel University Vallabh Vidyanagar-388 120 GUJARAT Phone: 02692-230245 Email. smpcollege@yahoo.in www.smphomescience.edu.in

# **IGNITED MINDS - BETTER TOMORROW**

### The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013*)

### Part – A

AQAR for the year (for example 2013-14)

2017-18

### **1. Details of the Institution**

CHARUTAR VIDYA MANDAL'S S. 1.1 Name of the Institution M. Patel College of Home Science Near Honest restaurant 1.2 Address Line 1 Address Line 2 Mota Bazar City/Town VallabhVidyanagar State **GUJARAT** Pin Code 388120 Institution e-mail address smpcollege@yahoo.in Contact Nos. 02692-230245 Name of the Head of the Institution: Dr. Bhavana Chauhan Tel. No. with STD Code: 02692-230245 9979057152 Mobile: Name of the IQAC Co-ordinator: Ms. SushmaBatra Dr. Nidhi Gupta Mobile: 91-9898898417 91-9427857932 IQAC e-mail address: susma612@gmail.com

nidhi.gupta.smp@gmail.com

#### 1.3 NAAC Track ID(For ex. MHCOGN 18879)

#### OR

#### 1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.smphomescience.edu.in

Web-link of the AQAR:

www.smphomescience.edu.in/downloads/AQAR 2017-18.pdf

1.6 Accreditation Details

	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period	
	1	1 <sup>st</sup> Cycle	$\mathbf{B}^+$		2007	5 years	
	2	2 <sup>nd</sup> Cycle	Α	3.02	25 <sup>th</sup> Oct. 2013	24 <sup>th</sup> Oct. 2018	
	3	3 <sup>rd</sup> Cycle					
	4	4 <sup>th</sup> Cycle					
1.7	1.7 Date of Establishment of IQAC: DD/MM/YYYY 27-06-2007						

1.8 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

i. AQAR(	(25/06/2014)
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ii.	AQAR	(25/06/2015)

iii.	AQAR	(30/12/2016)

iv.	AQAR		(30/06/2017)
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1.9	Institutional	Status
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University	State V Central _ Deemed _ Private _		
Affiliated College	Yes 🗸 No		
Constituent College	Yes _ No v		
Autonomous college of UGC	Yes _ No v		
Regulatory Agency approved Institution Yes V No -			
(eg. AICTE, BCI, MCI, PCI, NCI)			
Type of Institution Co-education	n _ Men _ Women V		
S.M.Patel College of Home Science	AQAR 2017-18		

### EC/PCRAR/65/15

GSCOGN 15156

3

Urban <sub>V</sub> Rural - Tribal -	
Financial StatusGrant-in-aid $\checkmark$ UGC 2(f) $\checkmark$ UGC 12B $\checkmark$	
Grant-in-aid + Self Financing Totally Self-financing	-
1.10 Type of Faculty/Programme	
Arts _ Science V Commerce _ Law _ PEI (Phys I	Edu) -
TEI (Edu)   _   Engineering   _   Health Science   _   Management     Others (Specify)   Home Science	-
1.11 Name of the Affiliating University (for the Colleges) Sardar Patel University	ty
1.12 Special status conferred by Central/ State Government UGC/CSIR/DST/DBT/IC	CMR etc.
Autonomy by State/Central Govt. / University NA	
University with Potential for Excellence NA UGC-CPE	٧
DST Star Scheme NA UGC-CE	NA
UGC-Special Assistance Programme NA DST-FIST	NA
UGC-Innovative PG programmes NA Any other ( <i>Specify</i> )	NA
UGC-COP Programmes NA	

# 2. IQAC Composition and Activities

2.1 No. of Teachers	10
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	04
2.4 No. of Management representatives	02
2.5 No. of Alumni	02
2. 6 No. of any other stakeholder & community representatives	06
2.7 No. of Employers/ Industrialists	02
2.8 No. of other External Experts	02
2.9 Total No. of members	29
2.10 No. of IQAC meetings held	12
2.11 No. of meetings with various stakeholders: No. 2	Faculty 09
Non-Teaching Staff/ Students 06 Alumni 02	Others 09
2.12 Has IQAC received any funding from UGC during the year	Yes No v
If yes, mention the amount NIL	

2.13Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	12	International		National		State	01	Institution Level	11	
(ii) Themes	AUTOCAD Salads and E		king, o	digital banki	ng,Tra	aining V	Vorksh	op on Hospitality,		

### 2.14 Significant Activities and contributions made by IQAC

$\checkmark$	Preparation of Academic calendar of institute for quality
	enhancement
$\checkmark$	Digitization
$\checkmark$	Faculty Development Programme for teaching and non
	teaching staff
$\checkmark$	Training Workshop on hospitality
$\checkmark$	Organization of various workshops and events
$\checkmark$	Tablet distribution
./	Ouglitze Desserve

✓ Quality Research

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements				
Academic calendar	Academic calendar was prepared for upcoming				
	semester. Centralized time-table was prepared in				
	terms of well define theory and modular practical				
	schedule. Standardized exam schedule was				
	followed in terms of quiz& exams.				
Digitization	Tablet distribution: To empower students with				
	access to knowledge and digital learning,				
	Government of Gujarat launched a programme				
	"NAMO" or "New Avenues of Modern Education				
	through Tablets" for 107 F.Y. college students.				
Faculty Development	Programme was organized from 11 <sup>th</sup> Dec. to 18 <sup>th</sup>				
Programme for teaching and	Dec.2017 on Innovative Pedagogies in teaching.				
non teaching staff	with topics like Collaborative Learning, Current				
	Trends In Family Sciences, Managerial Skills,				
	Effective Pedagogy etc ,				
Organization of various	• Training Workshop on Tour operators,				
workshops and events	AutoCAD, painting, cakes and desserts, soft				
	toy making, appliqué work				
	<ul> <li>Yoga day celebration</li> <li>Environment Day celebration;</li> </ul>				
	<ul><li>Environment Day celebration:</li><li>Days celebration</li></ul>				
	<ul><li> Days celebration</li><li> Gujarat Quiz Programme</li></ul>				
	<ul> <li>Youth festival and Volcano</li> </ul>				
	<ul> <li>Independence day /Republic day</li> </ul>				
	Celebration				
	<ul> <li>Orientation programme with parents</li> </ul>				
	<ul> <li>Celebration of Republic day</li> </ul>				
	Sports day				
Quality Research	Research seminar for final year students was				
	organized to enhance research culture and the				
	researches were carried out by students				
* 0 4	<b>re-i</b> for Academic Calendar of the year				

\* See Annexure-i for Academic Calendar of the year.

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.15 Whether the AQAR was placed in statutory body Yes V No ---

Management

Syndicate

Any other body

Provide the details of the action taken

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The AQAR has been approved by statutory body

# Criterion – I

# I. Curricular Aspects

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD			01	
PG				
UG	01		01	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				03
Others				
Total	01		02	03
Interdisciplinary				
Innovative				

1.1 Details about Academic Programmes

1.2 (i) Flexibility of the Curriculum: CBCS (ii) Pattern of programmes:

	Pattern	Number of programmes	
	Semester	02	
	Trimester		
	Annual		
1.3 Feedback from stakeholders*Alumni (On all aspects)	v Parents	$\checkmark$ Employers $\checkmark$	Students v
Mode of feedback :Online Ma	nual V Co-	operating schools (for PEI)	

#### \*Please see Annexure- ii and iii for the analysis of the feedback.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Every three years syllabus is updated based on the feedback of the stakeholders.

- Increased the credits from 144 to 148.
- Introduced more skill oriented courses.
- Introduced Internship

#### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

N/A

# 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
17	05	11		01

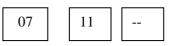
2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Pr	ofessors	Associate Pr	ofessors	Prof	essors	Oth	ners	T	otal
R	V	R	V	R	V	R	V	R	V
	02								02

**06** 

2.4 No. of Guest and Visiting faculty and Temporary faculty



180 days

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		06	03
Presented papers		02	
Resource Persons		01	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ✓ Introduced open class teaching.
- $\checkmark$  Teaching through celebration of various weeks
- $\checkmark$  Teaching through workshops and seminars
- ✓ Group discussions
- ✓ Games

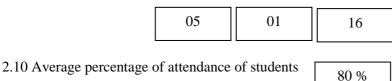
2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination,

Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- ✓ Double Bar coding
- ✓ Mock Preliminary exams
- $\checkmark$  Strictly follow the university paper style
- ✓ Displaying of Examinations related rules & regulations.
- $\checkmark$  Keep records of Student's attendance class wise and block wise
- ✓ Continuous internal assessment for practical subjects
- $\checkmark$   $\,$  Project presentations based on field visit and survey conducted
- ✓ Displaying of Examinations related rules & regulations.

2.9 No. of faculty members involved in curriculumrestructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop



2.11 Course/Programme wisedistribution of pass percentage:

Title of the	Total no. of students	Division				
Programme	appeared	Distinction %	I %	II %	III %	Pass %
B.Sc.(Home)	104					
B.Sc.(FSQC)	09		97	7.1%		

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ✓ By assessing the academic performance through university results each teacher is asked by the management to analyse in the prescribed format the pass percentage of the students in previous term.
- $\checkmark$  Appraisal of staff by students at the end of the year
- $\checkmark$  CCTV cameras.
- $\checkmark$  Sudden visits by institutional head
- $\checkmark$  Monitoring of the planned activities
- ✓ API
- ✓ Organised Faculty development programme.
- 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of facultybenefitted
Refresher courses	02
UGC – Faculty Improvement Programme	20
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	05
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	08
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06			08
Technical Staff				

# **Criterion – III**

# 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- $\checkmark$  Conducting research seminar for final year students every year
- $\checkmark$  To promote research climate, organize research seminar for students
- ✓ Motivate staff to participate in various seminars and workshops
- ✓ College level seminar on Environmental awareness "Beat Plastics"
- ✓ Number of workshops on various aspects of Home Science
- $\checkmark$  Number of projects are carried out by the faculty members
- $\checkmark$  Motivate staff for publications in the research journals and proceedings.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01		
Outlay in Rs. Lakhs	11,36,000		11,84,000	✓

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		1,35,000	1,50,000	

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	3	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range 1-5

Average 4.

h-index

x \_\_\_ |

Nos. in SCOPUS

14

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3 yrs	UGC	11,84,000	11,03,000
Minor Projects	2 yrs	UGC	2,19,000	1,50,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total			13,34,00	12,38,000

 3.7 No. of books published i) With ISBN No.
 11
 Chapters in Edited Books
 02

 ii) Without ISBN No.
 01

3.8 No. of University Departments receiving funds from:N/A

	UGC-SAP DPE	CAS	DST-FIST DBT Scheme/funds
3.9 For colleges	Autonomy INSPIRE	CPE V CE	DBT Star Scheme Any Other (specify)

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3.10 Revenue generated through consultancy

3.11 No. of conferences organized by theInstitution

Level	International	National	State	University	College
Number					01
Sponsoring agencies					

 3.12 No. of faculty served as experts, chairpersons or resource persons
 23

 3.13 No. of collaborations
 International
 - National
 03
 Any other
 03

 3.14 No. of linkages created during this year
 15
 15
 15

3.15 Total budget for research for current year in lakhs:



From Funding agency

From Management of University/College

Total

0.02

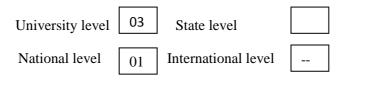
3.16 No. of patents received this year:N/A

Type of Patent		Number
National	Applied	-
Inational	Granted	-
International	Applied	-
International	Granted	=
Communicational	Applied	-
Commercialised	Granted	-

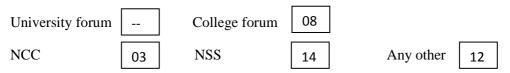
3.17 No. of research awards/ recognitions received by faculty & research fellows of the institute in the year

	Total	International	National	State	University	Dist	College	
		01	01	05	03			
3.18No. of faculty	from th	e Institution						
who are Ph. D. Gu	uides		01					
and students regis	tered un	der them	03					
3.19 No. of Ph.D.	awarde	d by faculty fro	m the Insti	tution	01			
3.20 No. of Resea	rch scho	blars receiving t	he Fellows	hips (N	ewly enrolled	1 + exi	sting ones)	
JRF		SRF .	P	roject F	ellows	A	ny other -	
3.21 No. of studer	nts Partio	cipated in NSS	events:					
		University leve	200	State 1	evel			
		National level		Interna	ational level			
3.22 No. of studer	nts partio	cipated in NCC	events:					
		University leve	1 54	State l	evel	20	]	
National level	]	International lev	vel 04					
3.23 No. of Award	ds won i	n NSS:						
		University leve	1	State l	evel			
National level		International le	vel 01					

3.24 No. of Awards won in NCC:



#### 3.25 No. of Extension activities organized



3.26 Major Activities during the year in the sphere of extension activities & Institutional Social

#### Responsibility

- ✓ Celebration of various weeks like : Consumer week celebration, Nutritional week celebration, International Mother's Milk week celebration
- ✓ Swachhta Abhiyan "Clean City Green City"
- ✓ Training Anganwadi workers.
- ✓ NSS annual camp
- ✓ Yuva Matdar Mahotsav Celebration on National Voters Day
- ✓ Cancer awareness programme
- $\checkmark$  Thalassemia awareness camp
- ✓ Blood donation camp

# Criterion – IV 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7200 Sq.mt			7200 Sq.mt
Class rooms	07			07
Laboratories	21			21
Seminar Halls	01			01
No. of important equipment purchased $(\geq 1-0 \text{ lakh})$ during the current year.	00	05	Trust (CVM)	00
Value of the equipment purchased during the year (Rs. in Lakhs)		1.79		1.79
Others				

4.2 Computerization of administration and library

- ✓ Administration process: Computerized (Tally software)
- ✓ Process of admission: Fill up admission form by the student manually and Enrolment, Examination etc. computerized
- ✓ Bar-coding of all books
- ✓ Examination results : Computerized (given by SPU)
- ✓ Attendance of students is computerised
- ✓ External and Internal mark-sheets computerised

#### 4.3 Library services:

	Existing		Newly	added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	11,602		08	4,718			
Reference Books							
e-Books							
Journals	16	19,710					
e-Journals							
Digital Database							
CD & Video							
Others (specify)			11	9,749		14,468	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	123	21	Wi-fi	03	55	04	17	
			campus					
Added					14	05	04	
Total	123	21	Wi-fi	03	69	09	21	
			campus					

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- $\checkmark$  Demonstration on how to use incinerators for sanitary napkins.
- ✓ Gujarati typing workshop for non-teaching
- $\checkmark$  Wi-fi facilities are given to all the staff and final year student in laptop and tablet.
- $\checkmark$  Office has Wi-fi facilities and three broadband internet connection given by BSNL
- $\checkmark$  Each faculty has facility of computer with Wi-fifor internet access.

**Total:** 

- ✓ Computer basics and computer application is the part of syllabus for F.Y.B.Sc.students in which internet access training given. Internet access facility to SY and TY students is provided as per their time schedule.
- $\checkmark$  Gujarati fonts in all the computers
- ✓ Latest software are purchased

4.6 Amount spent on maintenance in lakhs :

i) ICT

- ii) Campus Infrastructure and facilities
- iii) Equipments

iv) Others

10,649 10,562 ---

21,211

# Criterion – V

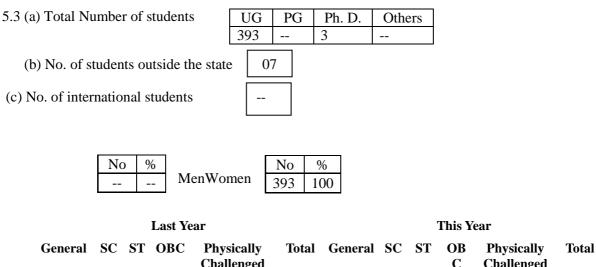
# 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- $\checkmark$  Formation and introduction of the central committee
- ✓ Orientation programme for Parents and Fresher's
- ✓ Students members in IQAC
- ✓ Counselling
- $\checkmark$  Provide financial support to the student
- ✓ Display information on the board about various support services and scholarships
- ✓ Various activities conducted under women cell
- ✓ Information about the working of Anti-ragging cell
- ✓ Motivate students to drop their suggestion and grievances in Grievance box
- $\checkmark$  Information regarding scholarships are also displayed on the notice board

#### 5.2 Efforts made by the institution for tracking the progression

- ✓ Student performance
- ✓ Assignments, Projects, Quiz
- ✓ Personal-counselling of the students
- ✓ Parent teacher meetings
- ✓ Feedback from students
- ✓ Grievance box
- ✓ Remedial classes for weak students
- ✓ Continuous evaluation



				Chanting	gcu					C	Chanengeu	
307	22	10	41			380	259	21	20	911		393
Dema	nd rati	0		Dropout	5%							

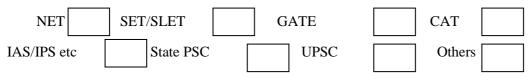
5.4 Details of student support mechanism for coaching for competitive examinations (If any)

•	Coaching conducted by the
	✓ H. M. Patel Career development Centre
	✓ Sardar Patel University
•	Lecture by various academy like Dhyey in our college

No. of students beneficiaries



5.5 No. of students qualified in these examinations:N/A



5.6 Details of student counselling and career guidance

- ✓ Seminar was organized under career and counselling cellfor "Job Prospects in Home Science : India and Abroad".
- ✓ Career-counselling of the students
- ✓ 9 workshops were conducted under career and placement cell like culinary skills, fabric painting, soft toy making, appliqué work etc.
- ✓ Training workshop on "Tour Operators" in collaboration with Gujarat Tourism and Oak Brook School, Ahmedabad

No. of students benefited

5.7 Details of campus placement

	On campus				
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed		
02	40	02	14		

5.8 Details of gender sensitization programmes

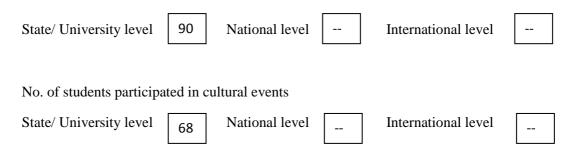
✓ Women's day celebration on 8<sup>th</sup> March where the social work of Kusumben Patel and Alpaben Patel was facilitated for their exemplary services extended to the society.

Role play and documentaries on gender issues were shown to the community.

✓ Shown movies and documentaries on Environment issues and social issues

#### 5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events



AQAR 2017-18

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	04	National level	 International level	
Cultural: State/ University level	04	National level	 International level	

#### 5.10 Scholarships and Financial Support

	Number ofstudents	Amount
Financial support from Institution	15	
Financial support from Government	72	
Financial support from other sources	04	
Number of students who received International/ National recognitions		

#### 5.11 Student organised / initiatives

Fair: State/ University level		National level		International level
Exhibition: State/ University level	04	National level		International level
5.12 No. of social initiatives under	taken l	by the students	11	

5.13 Major grievances of students (if any) redressed: 30

# Criterion – VI

## 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

# Empowering young girls through quality education to meet current and emerging challenges in global perspective for the development of the self and society.

#### MISSION

VISION

- > To provide scientifically planned skill oriented courses relevant in present context.
- To continuously upgrade the curriculum that is globally valuable, locally relevant and responsive to upcoming challenges of the society.
- To affiliate, synergize with communities, organizations, institutions at local, regional, national and international level.
- Empowering young girls to respond creatively with a sense of responsibility to the contemporary needs of the society.
- Capacity building of young girls to inculcate a sound philosophy for holistic living and maintain a sustainable career growth curve.

### **OBJECTIVES**

- To give practical experience by industrial linkages and community neighbourhood networking.
- To sensitize the students in identifying the needs of less advantaged/deprived group in the society and make a positive contribution to the society
- To identify and nurture the innovative entrepreneurial abilities of young girls for lifelong socio-economic value- addition.
- To develop potential and creativity among students and help them in solving academic and personal problems.

#### 6.2 Does the Institution has a Management Information System

- ✓ The college has website which is updated regularly and takes care of activities like admission, syllabus, academic calendar, committees, co-curricular and extra-curricular activities etc.(www.smphomescience.edu.in)
- Management holds meetings with Principal to evaluate policy matters and implementation of plans.
- ✓ Head of institute holds regular meetings with senior person of the Departments, faculties, technical staff, administrative staff to discuss and form new strategies for various institutional matters.
- ✓ The college also updates a facebook page with latest extra curricular / co-curricular activities of the college (https://www.facebook.com/smphomescience1971)

6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

- Suggestions from stakeholders (industries/ parents/experts) are incorporated while developing the curriculum.
- ✓ The curriculum has been revised and will be implemented from the Current academic year 2018-19

#### 6.3.2 Teaching and Learning

- ✓ Teaching methods such as Seminars, Workshops, PPT's, Educational Visits, Field Visits, Mock Interviews, Music Concerts and Exhibitions etc. are conducted and organised by various departments.
- $\checkmark$  Teachers also submit their teaching modules in the beginning of the semester.
- ✓ Teachers are encouraged to keep themselves updated with the latest knowledge and developments in their subjects by attending and actively participating in seminars, conferences, workshops etc.
- ✓ Teachers maintain a diary to keep a record of their daily activities
- ✓ Personality development classes through career development centre is conducted for all the students to improve students competence in English, self-awareness and self-management and are encouraged to give SCOPE exam.

6.3.3 Examination and Evaluation

- ✓ Continuous evaluation system is practised for internal marks, using various ways such as class tests, projects, Presentations, class seminars, field visits, internships, etc. These practices have seen increased punctuality and regularity among the students.
- $\checkmark$  This year the internal tests were replaced by mock (preliminary) exams

#### 6.3.4 Research and Development

- ✓ The College has a Research Cell which facilitates staff and student's research work and guides research work of Ph.D. students.
- ✓ It encourages staff members to apply for UGC schemes such as Minor Research project, Major Research projects, participation in research forums, to undertake Ph. D. Research, etc.
- ✓ It also motivates staff members to write and publish research and review papers in various research journals and proceedings.
- ✓ Presently two of the staff members are Registered Research Guides.
- ✓ In Year 2017 -18 one research scholar has submitted thesis, and 01 Research scholar has completed research and awarded Ph. D Degree.
- $\checkmark$  14 papers have been published in national and international journals.
- $\checkmark$  12 books were published and 02chapter in book was contributed by the faculties.
- $\checkmark$  One major research project is completed and one minor research project is ongoing.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- ✓ Wi-fi Campus
- ✓ Classrooms have LCD facilities
- ✓ Bar-coding system is developed
- ✓ Library offers a photo copying facility.
- ✓ Library has internet broad-band connectivity, computerised catalogues, membership of INFLIBNET
- ✓ The college has started a book review programme (Gyandhara) for the undergraduate students, to encourage the reading habit among students. Books have specially been added to the library to facilitate reading habit.
- Library developed a special corner and collection of books for legendary National leader Swami Vivekananda.
- $\checkmark$  Latest issues of the magazines and newspapers are displayed on the magazine stand.

#### 6.3.6 Human Resource Management

- ✓ The students have access to LCDs, Audio Players and other A.V. Aids in the class rooms as well as conference hall for various academic needs.
- ✓ Our college campus has wired LAN Internet System, Broadband connectivity and Wi-Fi facility.
- $\checkmark$  We have one computer lab with internet connectivity.
- ✓ Personalized desktop computers were provided for the individual faculty.
- ✓ Creation of Medicinal plants garden, Aesthetic garden and Kitchen garden.

#### 6.3.7 Faculty and Staff recruitment

- ✓ The IQAC Cell has organised a week-long Faculty Development Programme from 11<sup>th</sup> Dec to 18<sup>th</sup> Dec.2017. This year the theme was 'Innovative pedagogies'.
- ✓ The college encourages staff members to apply for and participate in timely refresher and orientation courses in order to avail career advancement schemes.
- ✓ For performance assessment of teachers, student's feedback analysis is done regularly.
- ✓ Health check-up camps are organised every year for F.Y. students of all faculties to assess their basic health parameters.
- ✓ Recruitment is done as per the State Government rules and norms laid down by UGC. The Management is made aware of the vacancies that have arisen and posts are advertised and interviews conducted keeping in mind the University, Government and UGC guidelines.

#### 6.3.8 Industry Interaction/Collaboration

- ✓ The college has established two MOU's with different institutes namely with Vidyangar Nature conservancy and Jol Village for extension activities.
- $\checkmark$  Students are taken for industrial visits every year by various departments.
- ✓ Internship placements are done in Industries, Associations, Institutes, Fitness Centres, G.O's and N.G.O's.
- ✓ 69 students' undergone Internship and block placement.
- ✓ 15 days training programme was organised for final year students in collaboration with Gujarat Tourism and Oak Brook School, Ahmedabad.
- ✓ Resource persons for seminars and conferences are invited from industries to share expert guidance.
- ✓ Campus interviews are organised with various Industries, NGO's and Institutions for placement of students like VLCC, Hospitals, BPO etc

#### 6.3.9 Admission of Students

- ✓ Every year publicity about college admission process is done via college website, print and electronic media, visiting schools by staff members and orienting students from various schools and junior colleges.
- ✓ Full transparency in admission process is maintained.
- ✓ Publicity is also done during various educational exhibitions of the different colleges
- ✓ Admission committee is set up according to university norms, with management representative and backward class nominee.
- ✓ Counselling for admissions is done by college staff, during admission period. Seats are filled on first come first serve basis.
- $\checkmark$  Fees concession and fee instalment schemes made available for the needy students.
- ✓ Faculties have also contributed the fund to help students from low socio-economic society.

#### 6.4 Welfare schemes for

Teaching	Health Centre
Non teaching	Health Centre, provides two set of uniforms to support staff
Students	Krupa Card for hostel students to avail medical service at health centre

6.5 Total corpus fund generated

-----

6.6 Whether annual financial audit has been done

Yes	٧	No	
Yes	V	No	

Audit Type	External		Inte	rnal
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC & AAA	Yes	CVM
Administrative	Yes	NAAC & AAA	Yes	CVM

6.7 Whether Academic and Administrative Audit (AAA) has been done?

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	Yes	V	No	
For PG Programmes	Yes		No	

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ✓ Suggestions are invited from the college faculties
- $\checkmark$  University conducts meetings before the examination
- $\checkmark$  Workshop was organised by university for persons dealing with examination
- $\checkmark$  Online results are declared by the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- ✓ Proposal of UGC for autonomous colleges is made available
- ✓ The college is representative in board of studies, senate, syndicate and academic council and the principal is the Dean of the Faculty of Home Science.
- ✓ Principal is consulted before organizingvarious programmes

6.11 Activities and support from the Alumni Association

- ✓ Two alumni (Students) have generously taken Initiative to support students by guiding students of Last year through delivering a talk.
- $\checkmark$  Two members are part of the IQAC team who help in the working of IQAC.
- $\checkmark$  Some of the alumni render financial help for the students welfare.
- $\checkmark$  Alumni working with the industries help in placement workshops and activities.

6.12 Activities and support from the Parent – Teacher Association

✓ Parent-teacher meet was organized on 21<sup>st</sup> January 2018 to strengthen the parent-teacher relationship and to get feedback/suggestions from the parents regarding curriculum, administration and teaching part.

#### 6.13 Development programmes for support staff

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6.14 Initiatives taken by the institution to make the campus eco-friendly

- ✓ Institute and CVM are always conscious for sustainable use of different resources and continuously take care for electricity consumption, gas consumption and water resource management.
- $\checkmark$  Medicinal garden is prepared with the name of the important herbs displayed.
- ✓ SwachhtaAbhiyan was carried out by displaying the slogans and cleaning the campus.
- ✓ Tree Plantation was done
- ✓ Storing rain water for distilled water used in labs
- $\checkmark Motivate students to conserve energy.$
- ✓ Slogans were displayed in the classrooms to switch off the lights and fans when not in use.
- $\checkmark$  Mobile phones are prohibited in the college premises.
- ✓ Students celebrate days like no plastic day ,no vehicle day ,no mobile day to create awareness among the masses

# **Criterion – VII**

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- $\checkmark$  Educational tours are organized to give field experience.
- $\checkmark$  Extension/community activities were carried out by each department of the college.
- ✓ For every 30 students one counsellor is appointed who constantly monitor the attendance and academic record of individual student. if any student remained absent for consecutively for three days without permission, letter will be send to the parents regarding their wards absentees.
- $\checkmark$  Nine workshops and one training programs was organized to enhance the skills of the students.
- ✓ Various competitions on napkin folding, consumer safety and awareness, hairstyles, mehndi, rangolietc were organized for the students.
- ✓ College is very actively working for the Saptdharas to bring talent search. The institute organises pre-youth festival week in order to screen the students for various events.
- ✓ Under Saptdharacollege has participated in Youth Festival, Volcano, Khel Mahakumbh and other inter-collegiate competitions.
- ✓ Students are provided with indoor game facilities and are motivated to participate in the same.
- ✓ Subject experts from various fields were invited by the college to share their expertise with the students.
- ✓ Students are encouraged to take certificate courses like Sports Nutrition, Interiors, Fashion Design.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

As per the IQAC meetings, different strategies and action plan were decided and following steps were initiated by the institute:

- ✓ Student's strength is one of the biggest challenges faced by our institute. Therefore, institute around the year do different activities for the improvement of the admission. Every year the admission counselling process is initiated by the management as well as at the institutional level well in advance before the new academic session begins.
- ✓ Some changes were done in the academic planner as per the instructions from CVM and the university regarding internal exams which were renamed as mock prelims.
- ✓ Other activities were executed as planned at the beginning of the term except two industrial visits

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- 1. Faculty development programme was organized from 11<sup>th</sup> to 18<sup>th</sup> Dec.2017 on **Innovative** teaching pedagogies.
- 2. Active participation in Saptdhara activities.

#### \*Please see Annexure-iv for best practices details.

#### 7.4 Contribution to environmental awareness / protection

Tree plantation
 Storing rain water for lab purposes
 Celebrating environment day (5<sup>th</sup> June)
 Eco club has organised Best out of waste competition for First Year students
 Lecture on Biodiversity and environment movies/documentaries
 Cleaning of campus under SwachhtaAbhiyan
 Celebrating days like No Plastic Day, No Vehicle Day, No Mobile Day

7.5 Whether environmental audit was conducted?

	No
--	----

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

#### Strengths:

✓ The college was awarded **Centre with Potential for Excellence** phase-II status recently.

Yes

- ✓ Computer and internet facilities are presently in the ratio of 1:3 i.e. one computer to three students.
- ✓ Supportive management
- ✓ Cohesive environment for personal growth
- ✓ Career and counselling forms an important part of college activity.

etc for creating awareness among the masses

- ✓ Functional IQAC where in the academic calendar is planned in advance.
- ✓ Extracurricular activities in the college are effectively performed under Saptdhara which enhances the overall development of the students in terms of creativity, leadership quality and managerial skills.
- ✓ skill based courses.

#### Weakness:

- ✓ Since large number of students commute from remote/rural areas, they are not inclined to take add-on courses due to time constraint.
- ✓ Job placement of students soon after graduation is not much as they either go for further studies or get married or migrate abroad.

#### **Opportunities:**

- ✓ Preparing students for global challenges.
- $\checkmark$  The faculty is encouraged to apply for major and minor research projects.
- ✓ Enhanced linkages with various industries and institutes.
- ✓ Since our college is a part of trust (CharutarVidya Mandal) which manages around 49 Institutions, this gives us an opportunity to call experts from various fields as and when need arise.

#### Threats:

- $\checkmark$  Tough competition due to many upcoming educational institutions.
- ✓ Low communication/soft skills among students of vernacular medium.
- $\checkmark$  The faculty has to encourage students to be more professional.

### 8. Plans of institution for next year (Refer Annexure-1)

Ms.SushmaBatra Dr.Nidhi Gupta Coordinators, IQAC Dr.Bhavana Chauhan Chairperson, IQAC

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# Abbreviations:

AS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

\*\*\*\*\*

#### Annexure – I

### Plan of action chalked out by the IQAC in the beginning of the Academic year 2017-18 towards quality enhancement. <u>ACADEMIC CALENDAR 2017-2018</u>

### First Term: In First Third & Fifth Semesters

# 12<sup>th</sup> June 2017 – 2<sup>nd</sup> December 2017 25 Weeks

Sr.	Activity	Dates of tentative plan	Weeks
No.			
1	Admission Process	12 <sup>th</sup> June 2017 to	01
		17 <sup>th</sup> June 2017	
2	Academic work	19 <sup>th</sup> June 2017 to	17
		14 <sup>th</sup> October 2017	
3	Internal test (Theory)	28 <sup>th</sup> August 2017 to	
		14 <sup>th</sup> October 2017	
4	Internal test (Practical)	9 <sup>th</sup> September 2017 onwards	
5	Internal marks submission	28 <sup>th</sup> September 2017	
6	90 days of teaching	4 <sup>th</sup> October 2017	
7	Examination Work	5 <sup>th</sup> October 2017 to 14 <sup>th</sup>	02
		October 2017 (Practical)	
		6 <sup>th</sup> November 2017 to 02	04
		December 2017	
8	Diwali Break	16 <sup>th</sup> October – 4 <sup>th</sup> November 2017	03

# Second Term: In Second, Fourth & Sixth Semester

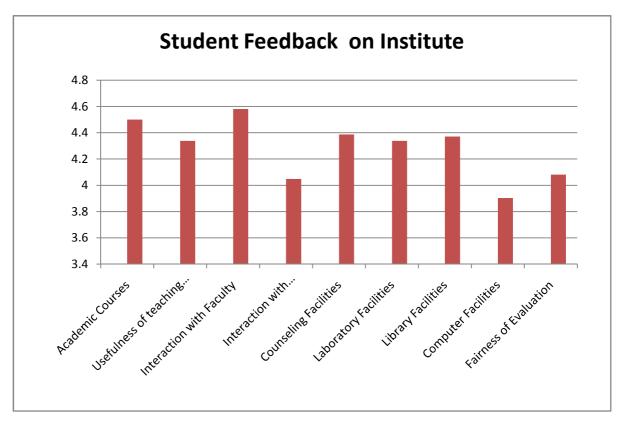
4 <sup>th</sup> December	$2017 - 9^{tl}$	<sup>1</sup> June 2018	27 Weeks
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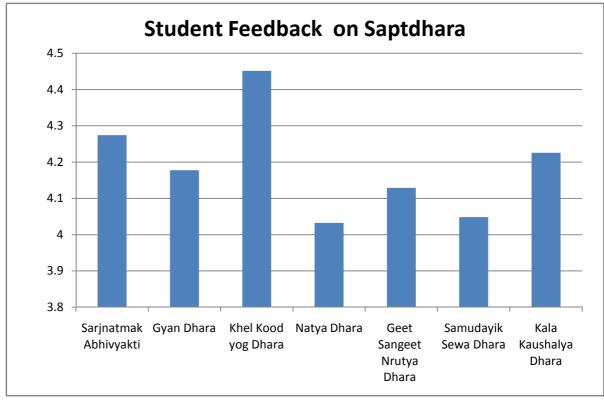
Sr.	Activity	Dates of tentative plan	Weeks
No.			
1	Academic work	4 <sup>th</sup> December 2017 to	16
		24 <sup>th</sup> March 2018	
2	Internal test (Theory)	22 <sup>nd</sup> January 2018 to	
		1 <sup>th</sup> February 2018	
3	Internal test (Practical)	19 <sup>th</sup> February 2018 to	
		24 <sup>th</sup> February 2018	
4	Internal marks	8 <sup>th</sup> March 2018	
	submission		
5	90 days of teaching	24 <sup>th</sup> March 2018	
6	Examination Work	26 <sup>th</sup> March 2018 to	04
		21 <sup>th</sup> April 2018	
		26 <sup>th</sup> March 2018 Onwards	
		(Theory)	
		9 <sup>th</sup> April 2018 Onwards	
		(Practical)	
7	Summer Break	23 <sup>rd</sup> April 2018 –	07
		9 <sup>th</sup> June 2018	

### Annexure -II

### S.M. Patel College of Home Science, Vallabh Vidyanagar

### (A Charutar Vidya Mandal Institutre) STUDENT FEED BACK OF INSTITUTE APRIL 2017-18





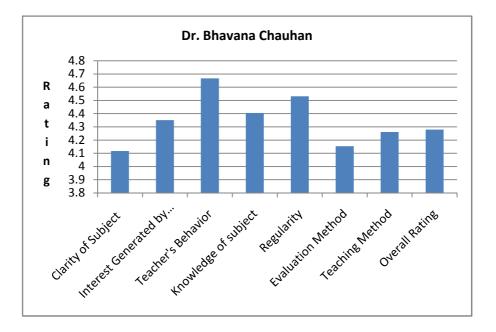
### The feedback of the students was carried out on various attributes like Clarity of Subject, Interest Generated by teacher, Teacher's Behavior, Knowledge of subject, Regularity, Evaluation Method, Teaching Method, Overall Rating

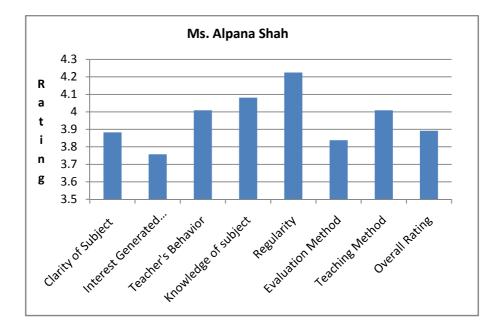
Thje data revealed that student seem quite satisfactory i.e. very good while interacting with the faculty and academic course. The students feedback on computer facilities, fairness of evaluation and interaction with administrative staff needs improvement. The students were quite positive related usefulness of teaching material, counseling facilities, library facilities and laboratory facilities (refer graph student feedback on institute).

When the students feedback was analyzed on Saptdhara activities, the results revealed that Khel Kood dhara activities were rated he highest, followed by Sarjanatmak Abhivyakti dhara and Kala Kausshalya Dhara. Natya Dhara and Samudayik Sewa Dhara need activities which can generate more interest among the students. (refer graph student feedback on Saptdhara).

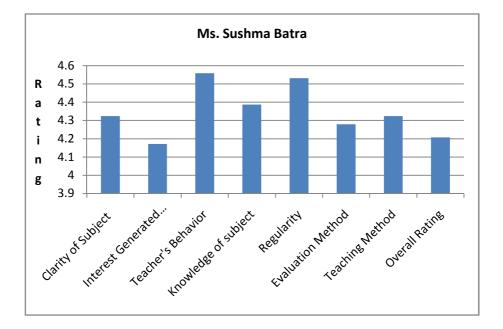
# **Annexure -II**

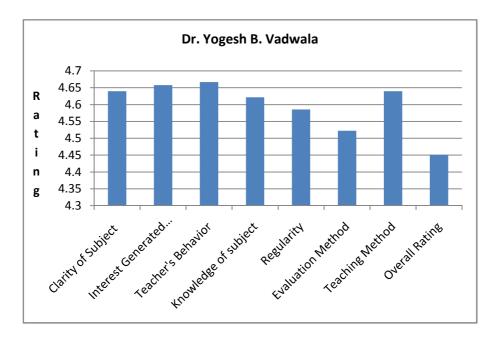
### S.M. Patel College of Home Science, Vallabh Vidyanagar (A Charutar Vidya Mandal Institutre) STUDENT FEED BACK FOR TEACHERS APRIL 2017-18



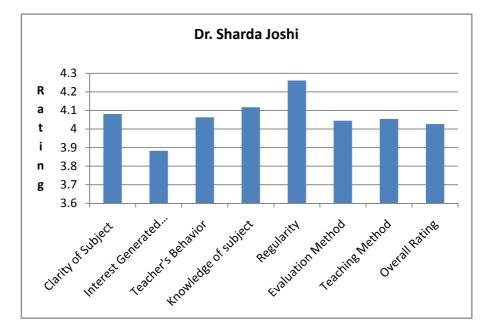


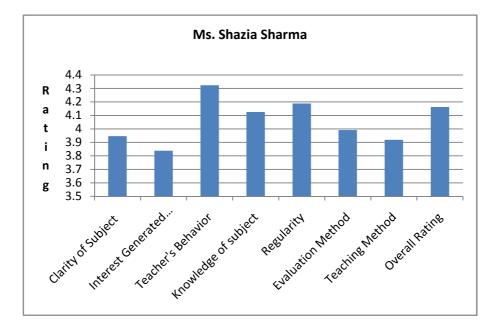
### S.M. Patel College of Home Science, Vallabh Vidyanagar (A Charutar Vidya Mandal Institutre) STUDENT FEED BACK FOR TEACHERS APRIL 2017-18





### S.M. Patel College of Home Science, Vallabh Vidyanagar (A Charutar Vidya Mandal Institutre) STUDENT FEED BACK FOR TEACHERS APRIL 2017-18





### Annexure – III

### **Best Practice-1:**

Teaching has been described as both an art and a science, and the success of faculty members in their instructional roles is often linked to their ability to understand and respond to their students This interaction is a process of finding ways to communicate with students and motivate them to have an interest and a desire to learn about a given topic

Faculty development is an organized, goal-directed process to achieve career progression and growth. The process of providing educational coaching to faculty members will help them improve their work performance, particularly in the areas of teaching, scientific writing, and conducting research.

Faculty Development Programme (FDP) aims at equipping teachers with skills and knowledge to promote the professional development and to foster a climate for innovation in teaching and learning. Innovative teaching leads to creative learning, implementation of new methodologies, tools and contents which could benefit the learners and their creative potentials. To acquaint the faculties with Innovative pedagogies that can be used in classrooms a faculty development programme was organised by the IQAC Cell of the college.

### Faculty Development Programme (11-18 Dec 2017) S. M. Patel College of Home Science

Inaugural function on 11 Dec 2017

Presidential Address: Dr.S.G.Patel Hon. Secretary, CharutarVidya Mandal.

Expert speaker: Dr.SulbhaNatraj, Director in Education, CharutarVidya Mandal VallabhVidyanagar

### **Topic :Effective Pedagogy; Principles of Teaching and Learning**

Under the Faculty Development Programme dated 11<sup>th</sup> December 2017 Monday, Dr. Sulbha Natraj, Director in Education, Charutar Vidya Mandal was invited as speaker. She was introduced by Dr.Nidhi Gupta.

Dr. Sulbha Natraj, threw light on "Effective Pedagogy; Principles of Teaching and Learning" The talk started with the existing teaching scenario. She emphasized that teachers are surrogate parents and they should be aware of teaching wants and needs of students/learners. A teacher should create kind of climate so as to make student work on their need and what they want to do on their own. Not only the information should be transferred instead give importance to the skill transformation. Teaching should provide clarity by "learning through doing". It should be one to

one approach. Teaching efficiently involves interactive participation of each student. Dr. Natraj talked about characteristics of a teacher. She said "interested teacher and interesting teaching creates interesting classrooms". She added "Aim of higher education is transformation of knowledge through creation and experimentation".

Later on participants were distributed in groups consisting of 02 members in each group and task of arranging the oil drilling process was given. Steps involved in drilling process were allotted to each group and all participants were made to arrange the steps systematically by actual participation. At the end of the session expert Dr. Natraj suggested other simpler pedagogies also.

The session ended with Vote of thanks given by Ms Vijaya Agarwal .

### 12<sup>th</sup> Dec 2017

Expert speaker :Dr.Deepali Gandhi, Associate professor, Waymade College of Education CharutarVidhya Mandal Vallabhvidyanagar

### **Topic : Collaborative Learning**

The second day of the Faculty Development Programme started with the speaker **Dr.Deepali Gandhi.** She was introduced by Ms Vijaya Agarwal. The workshop started with the meaning of cooperative learning she oriented us with one activity.

Activity-1:- Gave one paper wrote one issue- How various personalities will view it/solve it. Group leader reported /read the views /solutions.

Then she covered the point- How do we learn? With help of one picture (pyramid) she explained verbal, visual, action methods.

She give to the John Dewey (Educationist) emphasized on '**learning by doing'. Theory**. Then she told about teacher centered and student centered classroom.

She explained three types of learning with help of figure (picture):-

- 1- Individual learning
- 2- Competitive learning
- 3- Cooperative learning

Cooperative learning is nothing but applied social psychology.

Activity-2 Focus+Jigsaw strategy based

- 1- Five members given paper to read (Textile)
- 2- Then discuss paper matter in  $2^{nd}$  group.
- 3- First group ask questions to  $2^{nd}$  group.

Then she stated about cooperative learning standards, thereafter advantages & limitations of cooperative learning were discussed. She ended –up the session by showing us 2-3 videos.

Vote of thanks was given by Dr. Sharda Joshi.

### 13-12-2017 Expert speaker :Dr.Kamla Ramdass, Certifed Life Educator Syracuse university New York, USA

### **Topic : Current Trends in Family Sciences**

On the 3<sup>rd</sup>day of Faculty Development Programme, Dr.KamlaRamdass, from Syracuse University New York, USA on the topic "CurrentTrends In Family Sciences".

She was introduced by Dr. Nidhi Gupta and **Dr.Kamala Ramdass** talked about current trends in Home Science which integrates the application of various science & humanities to improve Family Nutrition Management of Resources, Child Development and Fabric Science. Not only in India, but in US also many universities offer these courses too. Dr. Kamala listed top universities which are associated with Foods & Nutrition ,Family Resource Management, Human Development as well as Textile & Clothing and formulated groups accordingly.

For **Foods & Nutrition**, Universities like Baylor University, Ohio, Florida State University, New York and Virgina Tech University were discussed

For **Family Resource Management** Universities like Ohio University, Arizona University, Georgia University, Missouri Columbia and Alabama University.

For **Human Development** Universities like Penstate University. Cornell University, Callifornia Davas University, Illinois University, Champuignurbanaand University of Maryland of Collage park were discussed

Lastly for **Textiles & Clothing** Universities like Jowa State University of Missouri, Wyoming University, Ball State University and Nebraska Lincoln University were discussed

The speaker asked Faculties to explore each University, which college offers what courses and after that she discussed the common courses of U.S Universities Vs our University and highlighted the differences in programme & course work too.

**Dr.Kamala Ramdass** also discussed the job opportunities, education system & many more aspects.

She demonstrated some online tools and software like Flip-grid, M.S.Office Mix for lectures, Cahoot etc.

Madam ended the talk with a quote"Technology is great only when it works".

The session ended with Vote of thanks given by Ms Minal Chauhan .

#### 15-12-2017

### Expert speaker: Dr.Shirish Kulkarni Vice-Chancellor Sardar Patel University VallabhVidyanagar Topic: The role and responsibilities of the teachers

In Faculty Development Programme the fourth day of the session, Friday 15<sup>th</sup>December2017,the Vice Chancellor of S.P.University, Dr.Shirish Kulkarni was invited as the speaker for the day.

He was introduced by Dr.Bhavana Chauhan and he emphasized on the role and responsibilities of the teachers. He said that students don't know their destination but a teacher can help the student in identifying the right path that may lead to their purposeful destination. As an example of an ideal teacher Dr. Kulkarni talked about Swami Ramakrishna Paramhans and Chanakya. He added that, as a mother, a teacher should strive to bring out the child from the darkness. This gives the real job satisfaction.

On the ending note Dr.Kulkarni said, a teacher can act as a catalyst, who can bring change in the student, an institution as well as in the nation.

The session ended with Vote of thanks given by Ms Shazia Sharma

16-12-2017

### Expert speaker: Dr.Hitesh Bhatt Incharge Director IRMA, Anand

### **Topic; Managerial Skills**

One fifth day of the Faculty Development Programme organized in S. M. Patel College of Home Science, for the faculties teaching and non- teaching staff this day was scheduled for Mr. Hitesh Bhatt I/c Director IRMA, a very popular teacher.

Dr. Hitesh Bhatt was introduced by Dr.Nidhi Gupta.

He emphasised on changing methods in teaching with contemporary time, even though we are bound with University syllabus a teachers can dedicate few minutes to introduce new things. He asked to change dynamic in teaching if the students in class are not paying attention and getting distracted use of stories, examples from real life can be used so as to sustain them internally and making them confident and successful.

He discussed the qualities of a good teacher and the commitment needed in today's context The session ended with Vote of thanks given by Ms Sushma Batra

#### 18/12/2017

#### Expert speaker- Mr. Suresh Rajagopal Head of Human Resources Charutar Arogya Mandal, Karamsad.

#### **Topic- Yoga and Meditation**

In the last session of the Faculty Development Programme, Saturday, 18<sup>th</sup>December 2017, the speaker was Mr. Suresh Rajagopal, Head of Human Resources, Charutar Arogya Mandal from Karamsad. The session started with an introduction of **Mr. Suresh Rajagopal** by Dr.Nidhi Gupta.

He started with a positive note on defining yoga and meditation. Yoga and meditation can contribute a great deal in today's stress life for relieving stress and enhancing peace of mind. He conducted the practical session on meditation step by step and asked the participants to follow. The participants felt it was quite energizing. He also emphasized the importance of meditation in day to day life and quoted that it is used as an alternative form of exercises to keep the mind and body healthy and happy. Meditation helps to keep the mind sharp, relieve stress and anxiety and strengthen immune system.

The session ended with Vote of thanks given by Ms Padmaja Puppala.

#### Feedback From The Faculty about FDP

The Faculty Development Programme organized by the IQAC team under our mentor Principal Bhavana Chauhan for a week (11-17 December 2017) was very much appreciated by the staff. The feedback taken from the faculty members was evaluated, two sessions namely of resource persons Ms. Sulbha Natraj and Mr. Hitesh Bhatt were very much appreciated but pedagogies needed much more discussions. Sessions like yoga and meditation were much needed for relieving stress but session was found to be very short which needs more practical exposure. The above feedback will surely be considered while planning the programmes further.

# **Best practice :2**

Extracurricular activities are defined as those activities which are not the components of academic curriculum but an integral part of educational environment. To develop the various facets of personality of students; curricula must be supplemented with extracurricular activities. Extracurricular activities help in the development of intellectual, emotional and moral development.

Extra-curricular activities in our college are conducted under Saptdharas namely Samudayik Seva Dhara, Vyayam, Yog, Khel-kud Dhara, Geet, Sangeet and Nrutya Dhara, Natya Dhara, Kala, Kaushalya Dhara, Sarjanatmak Abhivyakti Dhara, Gyan Dhara. The activities under saptdharasplay a pivotal role by channelizing energy of students into a fruitful direction of personality development through extra-curricular activities.

Date	The main activities/programs organized under different dharas of the Sapta				
	dhara program.				
	Gyan Dhara: In-charge: Ms. Kalpana Srivastava, FRM department:				
8/1/18	✓ Celebration of Swami VivekanandJayanti on 12 <sup>th</sup> January "YuvaJayanti and GyanJayanti". On the eve of VivekanandJayanti, Book Review and Essay competitions on the topic " <i>Thoughts of Swami Vivekanand for India</i> " were organized.				
	Sarjanatmak Abhivyakti Dhara : In-Charge: Dr.YogeshVadwala, Chemistry				
	Department				
5/1/18	(i) An Interclass elocution competition on 'Goods and Services Tax: a boon or a				
	curse for the Indian economy' was organized.				
2/2/18	<ul> <li>(ii) An inter-college debate competition on "Freedom of expression should have limits" was organized by our college on 2<sup>nd</sup> February 2018.</li> </ul>				
	Students of SEMCOM College won the rotating shield of S. M. Patel college of Home Science. Participants of GCET and ILSASS College secured 1 <sup>st</sup> and 2 <sup>nd</sup> runners up prizes respectively.				
12/8/17	<ul> <li>(iii) Ms. Kajal Agrawal, S. Y. B. Sc. (TC) secured a 2<sup>nd</sup> rank in an Essay writing competition organized by Shri Ram Chandra Mission.</li> </ul>				
	Kala, Kaushalya Dhara : In-Charge: Ms. Alpana Shah, TC Department				
11/7/17 To 24/1/18	Different fine arts competitions such as painting, logo making, cartoon, poster, slogan, clay modelling organized by the college as well as the Youth Festival organized by the Sardar Patel University and the Volcano event by Rotary Club, Anand.				

	Natya Dhara: In-Charge: Ms. TanviMakwana, FN Department
22/7/17	rueju Dhuru. In Charge. 1915. Funvintakwana, 114 Department
То	Theatre activities like Skit, Mimicry, Mono-acting, Mime, Ad enactment, plays like
24/1/18	"PadiPatode Bhat", "Anuvaad", "Jamin" were shown to students.
	Geet, Sangeet and Nrutya Dhara: In-Charge: Dr.Sharda Joshi (HD) and Ms. Vijaya Agarwal (FN )department
22/8/17	
То	Solo and group performances in different categories of song and dance such as Folk
24/1/18	songs and dances were organized.
	Vyayam, Yog, Khel-kud Dhara: In-Charge: Mr. RanjitBhagora
1/9/17 To 20/1/18	Students participated in different sports tournaments like Kho-Kho, Badminton, Table Tennis, Volley ball etc. at Inter-University, Inter-College and Inter-Class levels. Ms. Twinkle Patel of T. Y. B.Sc. (FRM) participated in Inter-University Kho-Kho competition.
	Samudayik Seva Dhara: In-charge:Dr. Mittal Barot (HD) and Ms. Minal Chauhan
	(FN) department.
5/6/17	Samudayik Seva Dhara mainly includes the activities carried out under NSS and
and	NCC.
6/6/17	(i) In NSS Thalassemia awareness programme and Thalassemia check-up camp was organized in collaboration with Indian Red Cross Society, Ahmedabad.
26/7/17	(ii) The other major NSS activities organized during the year are "Yuva Matdar
То	Mahotsav celebration", "Oath taking ceremony on National Voters Day", "NSS
8/3/18	Day Celebration", "Ayurvedic Ukala Vitaran" programme, Cleaning camp, Celebration of Swachha Bhart Anniversary.
1/10/17	NCC: In-Charge: Ms. Padmaja Puppala, FRM Department
То	(i) NCC unit of college enrolled 36 first year students as cadets.
26/1/18	<ul> <li>(ii) Apart from the regular scheduled parades at Shashrti maidan, camps at different places were held for various purposes like Ajmer, Gandhinagar, Thamna, Sarsa etc.</li> </ul>